

Memorial Boulevard Intradistrict  
Arts Magnet School Committee  
Regular Meeting August 25, 2022

Present: Dr. Michael Dietter, Lori Eschner, John Lodovico, Stephen Masotti,  
Jaqueline Olsen, John Smith, and Frank Stawski, Chris Wilson

Also Present: Angela Cahill, Timothy Callahan, Tom D'Amato, Michael Lane, Roger  
Rousseau, and Frank Tomcak

**1. CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Chair Dietter.

**2. APPROVAL OF MINUTES**

*On a motion by John Smith and seconded John Lodovico, it was unanimously voted to approve the minutes from the July 28, 2022 regular meeting.*

**3. PUBLIC PARTICIPATION**

Steve Coan – 331 Main Street, Bristol: Mr. Coan expressed his concern regarding the project. He stated he has been involved with many historic restorations over the last 25 years. This building turned out as an old façade surrounded by a new building. The entire building appeared to be gutted, nothing was saved and not pieces were offered to the historical society. His biggest concern is where did the furniture pieces go that were left in the building. There were many built-ins that were removed and is wondering what happened to the many pieces.

**4. PROJECT MANAGER'S UPDATE**

Presented by Timothy Callahan

- The project is coming to its end
- Just applied for \$14 million payment request
- The state has approved the project up to the \$63 million

**5. CHANGE ORDER APPROVAL**

*On a motion by John Lodovico and seconded by Frank Stawski it was unanimously voted to approve the change orders for D'Amato Downes, a Joint Venture, totaling \$75,318.39 as recommended by the Memorial Boulevard Intradistrict Arts Magnet School Finance Subcommittee and to take any action necessary.*

**6. ARCHITECT'S UPDATE Presented by Angela Cahill and Michael Lane**

- Terry Marselle was at the school continuing to document the project
- Acoustical commissioning will be happening soon
- Following up on additional owner's requests
- Minerva moved back to the building

- SHPO attended the Minerva move in and was very pleased with the result of the project
- Following up on FF&E installation
- Conference call with the music teachers is scheduled regarding the technology in their classrooms
- The industry event held on Tuesday, August 23, 2022 was a success
- During the project QAM mentored several students – one of the students is moving on to U of H for architecture
- Frank Tomcak noted DDJV also mentored and they have hired the young adult as an apprentice
- Mike Lane stated they are working on final closeout paperwork and wrapping up on punch list items

## **7. CONTRACTOR'S UPDATE**

### **Presented by Frank Tomcak:**

#### **Work Completed**

- Dedication Plaques
- Exterior Clock
- Power/Control wiring
- Final cleaning Theater space
- Lighting at stage & studio theater
- Furniture move-in (by others)
- Minerva set on new marble pedestal in main corridor

#### **Work In Progress**

- Window treatments
- Balance of Theater Seating
- Balance of Stairwell Rubber Landings/Treads
- Existing stone foundation repairs
- Carpet 1<sup>st</sup> Floor (Theater Wing)
- Exterior Signs
- Balance of commissioning for theater AV and lighting
- Complete Punch-List Items

#### **Work to Start**

- Complete work requested by AHJ (gates at ramp)
- Spray booth wiring (control panel in fabrication)
- Permanent STC doors for theater
- Panel radiators in main stairwells
- Vertical light bars at face of mezzanine in theater space
- Install trash receptacles (outside, north entrance)
- Door window shades (all classrooms)

#### **Other Critical Items/Milestones**

- Procurement/delivery of long lead items (theater wing)
- Closeout/Training
- "Day 2" requests

- Final Certificate of Occupancy

## **8. CHAIR REPORT**

### **Presented by Dr. Dietter**

- Welcomed the community, staff and students – approximately 1700 visitors toured the school
- Minerva came home
- Middle School orientation was scheduled for This evening, August 25<sup>th</sup>
- Working through supply chain issues
  - Theater and theater mezzanine seat fitments
  - Acoustical curtains
  - Commissioning of lights and audio in the theater space
- The dedication ceremony was a great event
  - There are bricks and diplomas for the building committee members
  - John Lodovico raised the flag as the kick off to the ceremony

## **9. EXPENDITURE REPORT**

- \$56,514,462.96 has been spent
- \$19,235,463.06 has been received from the state – the last payment request to the state has been approved
- The last payment application was sent for \$14.8 million

## **10. OLD BUSINESS/NEW BUSINESS**

- John Smith is working on photos for the committee members
- If there are any class reunions that would like to use the space, please reach out to Dr. Dietter

## **11. ADJOURNMENT**

The meeting was adjourned by Chair Dietter at 7:03 p.m.

Respectfully submitted,

*Tara Landon*

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Administrative Assistant/Operations