

Memorial Boulevard Intradistrict
Arts Magnet School Committee
Regular Meeting May 26, 2022

Present: Dr. Michael Dietter, Cheryl Assis (arr. 6:35), John Lodovico, Stephen Masotti (arr. 6:48), Jaqueline Olsen, John Smith, Frank Stawski, and Chris Wilson

Also Present: Angela Cahill, Timothy Callahan, Ed D'Amato Jr., Tom D'Amato, Roger Rousseau, and Frank Tomcak

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Dietter.

2. APPROVAL OF MINUTES

On a motion by John Lodovico and seconded Frank Stawski, it was unanimously voted to approve the minutes from the April 6, 2022 special meeting.

On a motion by Frank Stawski and seconded John Smith, it was unanimously voted to approve the minutes from the April 28, 2022 special meeting

3. PUBLIC PARTICIPATION

Richard Theriault, Director of the Bristol Brass and Wind Ensemble and Interim Director of the Bristol Chorale Society. Mr. Theriault was inquiring about the ability to use the theater and indicated his interest and excitement to have the 1st concert for the Veteren's Council there.

Dr. Dietter stated there will be a joint use agreement with the Bristol Parks and Rec, Youth and Community Services and there will be a rental policy. The logistics are in the final stages but once all policies and plans are complete, the ability to request to rent the space will be available.

4. PROJECT MANAGER'S UPDATE

Presented by Tara Landon

- Furniture delivery has begun
- Moveplan is coordinating delivery and setup
- Plants and flowers are going in and the site is looking nice
- Striping and painting is done
- Substantial completion letter is in the works
- TCO is scheduled for 6/1
- \$2.7M of work is left
- \$1M is available in contingency

5. CHANGE ORDER APPROVAL

On a motion by Frank Stawski and seconded by Smith, it was unanimously voted to approve the change orders for D'Amato Downes, a Joint Venture, totaling (\$13,707.23) as recommended by the Memorial Boulevard Intradistrict Arts Magnet School Finance Subcommittee and to take any action necessary.

6. ARCHITECT'S UPDATE

Presented by Mike Lane

- Working on the punch list
- Reviewing closeout paperwork
- Coordinating with the move management company with FF&E
- Planning training schedules

7. CONTRACTOR'S UPDATE

Presented by Frank Tomcak:

Work Completed

- Topsoil / landscaping / hydro-seeding
- Aluminum storefront / doors, existing building & addition
- Balance of porcelain tile, lobbies, gallery, lower level bathrooms (theater wing)
- Wood flooring on the stage (theater wing)
- Gym floor coating / striping / wall pads (addition)
- Hang wood doors substantially complete (academic wing)
- Final paving / line striping / site signage & furnishings
- Mechanical equipment startups / commissioning all systems
- Final testing / inspections

Work In Progress

- Window treatments (academic wing)
- Stairwell rubber landings / treads, wood handrails (academic wing)
- Lower level wood flooring (theater wing)
- Acoustical wall panels, lower level (theater wing)
- Furniture move-in
- Carpet (theater wing)
- Dust collector ductwork
- HVAC system air balancing
- Boiler breeching re-configuration
- Exterior handrails / canopies
- Complete punch-list items
- Final cleaning (academic wing)

Work to Start

- TCO walkthrough/sign-off with building officials
- Imprinted asphalt
- Duct cleaning
- Servery equipment

- Hang STC rated doors (theater wing)
- Finishes in theater wing (epoxy, seats, window treatments, acoustical banners, stage curtains)
- Dedication plaques

Other Critical Items/Milestones

- Procurement / delivery of long lead items

8. CHAIR REPORT

Presented by Dr. Dieter

- Reviewed the final draft for joint use
- Rental use agreement is in process
- Fire Chief and Deputy Fire Chief walked through the building and had a favorable reaction to the site
- OTL continues to design and present curriculum specific to the pathways to the BoE
- Interviewing for the theater management position has begun
- There are a series of events being planned for the grand opening
- Working on grand opening planning
- \$63M was passed during the last legislative session

9. EXPENDITURE REPORT

- \$50,518,516.60 has been spent
- \$14,802,263.06 has been received from the state

10. SIGN DISCUSSION

There was discussion whether the theater name should be added to the sign that is on the Boulevard.

A motion made by Frank Stawski and seconded by John Smith to approve Bristol Arts & Innovation Magnet School sign to include the words Rockwell Theater passed unanimously.

11. OLD BUSINESS

- At the June 13, 2019 meeting, it was voted to allow Jill Browne to approve any change order up to \$20,000.00 to avoid stalling the project
- Jill Browne is no longer with the Bristol Public Schools and Lynn Boisvert is the new Director of Finance and Operations. Due to Jill Browne's departure, it is recommended to allow Lynn Boisvert to approve any change orders up to \$20,000

A motion by John Smith and seconded by John Lodovico to authorize Lynn Boisvert to approve change orders up to \$20,000 to avoid stalling the project passed unanimously.

NEW BUSINESS

There was no new business at this time.

12. ADJOURNMENT

The meeting was adjourned by Chair Dietter at 7:24 p.m.

Respectfully submitted,

Tara Landon

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Administrative Assistant/Operations

APPROVED