

Memorial Boulevard Intradistrict
Arts Magnet School Committee
Regular Meeting Aril 28, 2022

Present: Dr. Michael Dietter, Chaeryl Assis, Lori Eschner, John Lodovico,
Jaqueline Olsen, John Smith, Frank Stawski, and Chris Wilson

Also Present: Angela Cahill, Ed D'Amato Jr., Tom D'Amato, Mike Lane, and Frank
Tomcak

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Dietter.
Reviewed the meeting norms

2. APPROVAL OF MINUTES

On a motion by John Smith and seconded John Lodovico, it was unanimously voted to approve the minutes from the March 24, 2022 regular meeting.

3. PUBLIC PARTICIPATION

There was no public participation at this time.

4. PROJECT MANAGER'S UPDATE

Presented by Tara Landon

- The building is progressing beautifully and is coming together
- If you have not had a chance to see the school, schedule a walk through

5. CHANGE ORDER APPROVAL

On a motion by Frank Stawski and seconded by Lodovico, it was unanimously voted to approve the change orders for D'Amato Downes, a Joint Venture, totaling (\$66,063.88) as recommended by the Memorial Boulevard Intradistrict Arts Magnet School Finance Subcommittee and to take any action necessary.

6. ARCHITECT'S UPDATE

Presented by Mike Lane

- Working through RFI's and closeout submittals
- In early stages of punch list items after the final finishes
- Commissioning Agent has been onsite
- Director of Facilities and the Site Supervisor have been to the school

7. CONTRACTOR'S UPDATE

Presented by Frank Tomcak:

Work Completed

- Lab faucets, gas valves, sinks 2nd & 1st floor (academic wing)
- Millwork, ground floor (academic wing)
- Balance of interior railings (academic wing)
- Permanent room signage down to 1st floor (academic wing)
- Final finishes (FE cabs, signage, wood railings, device covers, etc. (academic wing)
- Elevator 2 cab install (theater wing)
- Band, chorus, practice rooms taping/prime/paint / ceilings, lower level (theater wing)
- Set kitchen equipment (academic & theater wing)
- Hang drywall / tape / paint in recording studio, MIDI lab lower level (theater wing)
- Bituminous concrete curbing

Work In Progress

- Aluminum storefront / doors, existing building & addition
- Mechanical equipment startups / commissioning all systems
- Window treatments (academic wing)
- Stairwell rubber landings / treads, wood handrails (academic wing)
- Hang wood doors (academic wing)
- Final cleaning (academic wing)
- Preliminary punch-list (academic wing)
- Balance of porcelain tile, lobbies, gallery, lower level bathrooms (theater wing)
- Lower level wood flooring (theater wing)
- Wood flooring in gymnasium (addition)
- Exterior handrails / canopies
- Topsoil / landscaping

Work to Start

- Wood flooring on the stage (theater wing)
- Hang STC rated doors (theater wing)
- Finishes in theater (carpet, epoxy, window treatments, acoustical banners, stage curtains)
- Acoustical wall panels, lower level (theater wing)
- Gym wall pads (addition)
- Final paving / line striping / site signage & furnishings
- Final testing / walkthroughs with building officials

Other Critical Items/Milestones

- Procurement / delivery of long lead items
- Final testing / inspections

8. CHAIR REPORT

Presented by Dr. Dieter

- OTL continues to design and present curriculum specific to the pathways to the BoE
- There have been many tours and there is a lot of interest in the progress. Many boards and committee members have been on tour.
- Please schedule to see the building – this ensures visitors are not in the way of the workers
- There are a series of events being planned for the grand opening

- The draft mutual use agreement will be shared at the Operations Committee
- A security detail will begin on the weekends and overnight

9. EXPENDITURE REPORT

- \$48,208,924.25 has been spent
- \$14,802,263.06 has been received from the state
- Waiting on payment for the last payment request submitted

10. THEATER NAME DISCUSSION

City Council has approved and recommended titling the Bristol Arts and Innovation Magnet School Theater the Rockwell Theater.

On a motion made by John Smith and seconded by John Lodovico, it was unanimously voted to affirm the recommendation made by the Bristol City Council to name the theater located at the Bristol Arts and Innovation Magnet School the Rockwell Theater.

11. CLOCK/SIGN DISCUSSION

A. Discussion to add the theater name to the sign

There was discussion whether the theater name should be added to the sign that is on the Boulevard. Currently the sign is designed to have only the name of the school.

A motion made by Frank Stawski and seconded by Cheryl Assis to add Rockwell Theater to the sign located on Memorial Boulevard was withdrawn.

This topic was tabled until a later meeting. It will allow the architect to get renderings of what the sign will look like with both the theater name and the school name.

B. Discussion to add the Bristol City Seal to the clock face

If the city seal is added to the clock face it would be too busy. It was decided to leave the city seal off the clock face; therefore, there was action taken.

12. CLASS OF '58 FLAG DONATION AND DISPLAY

- The class of 1958 would like to donate an indoor display flag for the theater
- There is a BoE policy regarding donations
- John Smith will provide Dr. Dietter with the cost of the donations
- This will be reviewed at next month's meeting

13. OLD BUSINESS

There was no old business at this time.

NEW BUSINESS

- At the June 13, 2019 meeting, it was voted to allow Jill Browne to approve any change order up to \$20,000.00 to avoid stalling the project

- Jill Browne is leaving the Bristol Public Schools and Lynn Boisvert is the new Director of Finance and Operations. Upon Jill Browne's departure, it is recommended to allow Lynn Boisvert to approve any change orders up to \$20,000.
- This will be reviewed next month – To keep it consistent, the minutes from June 13, 2019 will be consulted to ensure only Jill Browne was voted to approve any change order up to \$20,000

14. ADJOURNMENT

The meeting was adjourned by Chair Dietter at 7:25 p.m.

Respectfully submitted,

Tara Landon

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Administrative Assistant/Operations

APPROVED