

Memorial Boulevard Intradistrict
Arts Magnet School Committee
Regular Meeting January 27, 2022

Present: Dr. Michael Dietter, Lori Eschner, John Lodovico, Stephen Massotti,
Jaqueline Olsen, John Smith, Frank Stawski, and Chris Wilson

Also Present: Angela Cahill, Timothy Callahan, Dr. Catherine Carbone, Ed D'Amato Jr.,
Rusty Malik, and Frank Tomcak

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Dietter.
Reviewed the meeting norms

2. APPROVAL OF MINUTES

On a motion by John Smith and seconded John Lodovico, it was unanimously voted to approve the minutes from the December 16, 2021 regular meeting.

3. PUBLIC PARTICIPATION

There was no public participation at this time.

4. PROJECT MANAGER'S UPDATE

Presented by Timothy Callahan, School Projects Manager

- The FF&E package is finished and will be going to OSCGR for approval
- FF&E is slightly under budget
- There is a credit of over \$3,000 in change orders this month
- There is still 1.9M collectively in contingency

5. CHANGE ORDER APPROVAL

On a motion by John Lodovico and seconded by Frank Stawski, it was unanimously voted to approve the change orders for D'Amato Downes, a Joint Venture, totaling (\$3,358.23) as recommended by the Memorial Boulevard Intradistrict Arts Magnet School Finance Subcommittee and to take any action necessary.

6. ARCHITECT'S UPDATE

Presented by Angela Cahill

- Finalizing the FF&E package and meeting with OSCGR for state approval next week
- Many people are touring the building and it's exciting to hear their feedback
- QA&M services are starting to wind down – they are still available for RFI's and coordinating conformance documents with the project
- Angela Cahill shared a progression of the theater light in photos

Timothy Callahan gave special thanks to John Smith for his efforts in coordinating with Melnick Metals every step of the way regarding the restoration of the theater light fixture.

Dr. Dietter gave a special thanks to QA&M for the generous donation of \$25,000 that will go toward the restoration of the theater light. He also acknowledged John Smith for shepherding the restoration of the light.

a. FF&E PACKAGE APPROVAL

On a motion by John Smith and seconded by John Lodovico, it was resolved, that the Bristol Board of Education approves the Phase III FF&E final plans and project manuals dated 01.21.22, and the professional cost estimate, completed in accordance with Level 3 ASTM International Standard E1557, Standard Classification of Building Elements and Related Sitework-UNIFORMAT II for this project dated 6.23.2020, for the Memorial Boulevard Intradistrict Arts Magnet School Renovation Project located at 70 Memorial Boulevard in Bristol, CT.

7. CONTRACTOR'S UPDATE

Presented by Frank Tomcak:

Work Completed

- Flooring install 3rd floor corridors (academic wing)
- Final painting, 3rd floor (academic wing)
- Install plumbing fixtures, 3rd floor (academic wing)
- Millwork/finish carpentry, 3rd / 2nd floor substantially complete (academic wing)
- Toilet partitions, toilet accessories, & lockers 3rd / 2nd floor (academic wing)
- Pad out ceiling, 1st floor (academic wing)
- Curtainwall / storefront (addition)
- Final piping connections, mechanical room (addition)
- Curved ceiling & lights (theater wing)
- Balance of spray foam insulation (theater wing)

Work In Progress

- Classroom / corridor flooring, 2nd & 1st floor (academic wing)
- Final painting, 2nd floor (academic wing)
- Hang drywall / taping / prime paint, ground floor (academic wing)
- Kitchen / servery plumbing, ground floor (academic wing)
- Hang drywall / taping, 3rd, 2nd, 1st, east side (theater wing)
- Complete drywall / taping, ground floor (academic wing)
- Electrical rough-in at ground floor / lower level (theater wing)
- Tiling bathrooms, ground floor (academic wing)
- Roof screens at gym (addition)
- Hang drywall / taping / painting at costume shop / scenic crafts (addition)

Work to Start

- Prep / paint new gym (addition)
- Millwork, 1st floor (academic wing)
- Complete above ceiling work, ground floor (academic wing)

- Hang drywall in kitchen (academic wing)
- Hang drywall in gallery, band, and chorus
- Stairwell floor prep for new nosings / landings
- Elevator 2 cab install (theater wing)
- Provide material lift for costume shop (addition)
- Window treatments (academic wing)
- Lab faucets, gas valves, FE cabs, (academic wing)
- Mechanical equipment startups / commissioning
- Aluminum storefront / doors, existing building (hold till spring)

Other Critical Items/Milestones

- Procurement of long lead items

8. CHAIR REPORT

Presented by Dr. Dietter

- The second round of the lottery is complete and 2/3 of 6th – 8th are full
- OTL is still developing and working on curriculum
- Staff is in the process of being chosen for the school
- Dr. Dietter gives his condolences to the friends and family of Loretta Teevan

9. EXPENDITURE REPORT

- \$41,377,340.67 has been spent
- \$14,802,263.06 has been received from the state
- The last payment request was approved – The November/December payment request will be submitted

10. OLD BUSINESS/NEW BUSINESS

There was no old or new business at this time.

11. ADJOURNMENT

The meeting was adjourned by Chair Dietter at 7:12 p.m.

Respectfully submitted,

Tara Landon

Tara Landon

Administrative Assistant/Operations