

Memorial Boulevard Intradistrict  
Arts Magnet School Committee  
Regular Meeting December 16, 2021

Present: Dr. Michael Dietter, Cheryl Assis, Lori Eschner, John Lodovico, Jaqueline Olson, John Smith, and Chris Wilson

Also Present: Angela Cahill, Timothy Callahan, Dr. Catherine Carbone, Ed D'Amato Jr., Tom D'Amato, Ken Lundquist, Jr., Lea McCabe, Roger Rousseau, and Frank Tomcak

**1. CALL TO ORDER**

The meeting was called to order at 6:00 p.m. by Chair Dietter.  
Reviewed the meeting norms

**2. APPROVAL OF MINUTES**

**On a motion by John Smith and seconded John Lodovico, it was unanimously voted to approve the minutes from the November 18, 2021 regular meeting.**

**3. PUBLIC PARTICIPATION**

There was no public participation at this time.

**4. BRISTOL ARTS AND CULTURE BRICK UPDATE**

The style and color of brick have been picked. You can view the brick in the Facilities Office. There will be a cap on the number of bricks that can be sold. Once all the bricks are sold, they will be placed at the same time. In the event all the bricks do not sell, the BACF would have plain bricks laid in the space. Once several more were sold, they would have the plain bricks replaced. There are additional logistics that need to be worked out regarding when the bricks are needed and who will be installing them.

John Smith posed the question regarding the revenue from the theater seating; who will be the account holder for it? Would that be BACF? Dr. Dietter stated it would be either the City of Bristol or the Board of Education and that the revenue would be used for the maintenance and upkeep of the theater space.

Information for the bricks can be sought by contacting BACF at [info@bristolacf.org](mailto:info@bristolacf.org) or going to their website at [bristolacf.org](http://bristolacf.org).

**5. PROJECT MANAGER'S UPDATE**

**Presented by Timothy Callahan, School Projects Manager**

- The theater light is just about finished – it is still at Melnick's

- There was a meeting with Diane Waldron and John Smith regarding the cash flow for the project. They were originally given the estimate of 25M for the city share and it is now closer to 23.8M
- The state's holdback has increased to 11% up from the 5% that is was. With the new legislation, retainage will be held until the audit which can take several years after the completion of the project
- John Smith stated this does pose an issue to the city because it can't be bonded. This amount will need to be funded by the city until the funds have been reimbursed from the state

***On a motion by John Smith and seconded by John Lodovico, it was unanimously voted to approve the change orders for D'Amato Downes, a Joint Venture, totaling \$94,727.66 as recommended by the Memorial Boulevard Intradistrict Arts Magnet School Finance Subcommittee and to take any action necessary.***

## **6. ARCHITECT'S UPDATE**

**Presented by Angela Cahill**

- Noted that there is fantastic progress in the building
- Focusing on the theater wing
- Finalizing specialized finishes and the wood trim
- Mock up seating is in the trailer
- The connectivity of the music, art gallery and studio theater is great
- Currently over 70% complete

## **7. CONTRACTOR'S UPDATE**

**Presented by Frank Tomcak:**

**Work Completed**

- Fine grade / binder course for parking lots & bus loop
- Retaining wall / fencing (substantially complete)
- East entries & portico grading / concrete
- Temporary heating equipment
- Concrete walkways (substantially complete)
- Install lockers (academic wing)
- Science labs casework / counters / equipment
- Classroom flooring, 3<sup>rd</sup> floor (academic wing)
- Pad out ceiling, 2<sup>nd</sup> floor (academic wing)
- Main mechanical room piping (addition)

**Work In Progress**

- Flooring install 3<sup>rd</sup> floor corridors (academic wing)
- Final painting, 3<sup>rd</sup> floor (academic wing)
- Millwork/finish carpentry, 3<sup>rd</sup> / 2<sup>nd</sup> floor (academic wing)
- Registers / grills, 1<sup>st</sup> floor (academic wing)
- Hang drywall / taping / painting, ground floor (academic wing)
- Kitchen / servery plumbing, ground floor (academic wing)

- Curved ceiling & lights (theater wing)
- Rough framing, lower level, 3<sup>rd</sup> floor (theater wing)
- Roof screens at gym (addition)
- Curtainwall / storefront (addition)
- Final piping connections, mechanical room (addition)

#### **Work to Start**

- Hang drywall / taping / painting at costume shop / scenic crafts (addition)
- Spray foam insulation / balance of drywall & taping (theater wing)
- Install plumbing fixtures, 3<sup>rd</sup> floor (academic wing)
- Toilet partitions, 3<sup>rd</sup> / 2<sup>nd</sup> floor (academic wing)
- Classroom / corridor flooring, 2<sup>nd</sup> & 1<sup>st</sup> floor (academic wing)
- Pad out ceiling, 1<sup>st</sup> floor (academic wing)
- Millwork, 1<sup>st</sup> floor (academic wing)
- Complete drywall / taping, ground floor (academic wing)
- Aluminum storefront / doors, existing building (hold till spring)

#### **Other Critical Items/Milestones**

- Procurement of long lead items

Lori Eschner toured the building the last week and wanted to make note of a couple of things:

- The student chairs that were picked could be a canvas for carving into
- There is no exhaust in the art room which can be problematic when working with some products
- The kiln that is ordered must match the voltage, amperage, and phase or the kilns will not work properly
- The pottery wheels are in the center with the outlets on the floor – This is concerning because water is used with them

Roger Rousseau is looking for the time frame for the FF&E package. Dr. Dietter stated it is currently being finalized and the purchasing department will be receiving it soon. There are concerns for lead times on some products and the items that are selected are readily available for shipping.

John Smith wanted to acknowledge that the management of this project far exceeds the expectations and the D'Amato Downes crew has been outstanding. During his visit to the school, there were upwards of 90 crew onsite and the management of that was a fantastic enterprise. The workmanship reflects the management and the workmanship is outstanding as well.

## **8. CHAIR REPORT**

### **Presented by Dr. Dietter**

- The first read of some curriculum was heard
- Still working on and moving forward with the mutual use agreement for the theater space

- Special recognition to D'Amato Downes for their generous donation in the amount of \$25,000 toward the restoration of the theater light fixture
- The quality and the craftsmanship is evident throughout the building

**9. EXPENDITURE REPORT**

- \$39,736,567.91 has been spent
- \$14,802,263.06 has been received from the state

**10. OLD BUSINESS/NEW BUSINESS**

**On a motion by John Lodovico and seconded by John Smith, it was voted to approve to add an item to the agenda.**

**On a motion by John Smith and seconded by John Lodovico, it was voted to approve the 2022 meeting calendar and to forward it to the Town Clerk to keep on file.**

**11. ADJOURNMENT**

The meeting was adjourned by Chair Dietter at 7:47 p.m.

Respectfully submitted,

*Tara Landon*

Tara Landon  
Administrative Assistant/Operations