

Memorial Boulevard Intradistrict  
Arts Magnet School Committee  
Regular Meeting September 23, 2021

Present: Cheryl Assis, Dr. Michael Dietter, John Lodovico, Steve Massotti, Dave Preleski, John Smith, and Chris Wilson

Also Present: Angela Cahill, Timothy Callahan, Dr. Catherine Carbone, Ed D'Amato Jr., Tom D'Amato, Mike Lane, Roger Rousseau, and Frank Tomcak

**1. CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by Chair Dietter.  
Reviewed the meeting norms

**2. APPROVAL OF MINUTES**

**On a motion by John Smith and seconded John Lodovico, it was unanimously voted to approve the minutes from the August 26, 2021 regular meeting.**

**3. PUBLIC PARTICIPATION**

There was no public participation at this time.

**4. PROJECT MANAGER'S UPDATE**

**Presented by Timothy Callahan, School Projects Manager**

The classroom mock-up is 95% complete on the third floor. The light fixture is in the final fabrication stages. The final part is to add the acrylic panels and the LED light. There is a larger amount than normal for PCO's that will be looking for approval at this meeting. Approximately \$243,000 was program driven and owner requested. There is still approximately 3.6M in allowances and contingencies.

**5. ARCHITECT'S UPDATE**

**Presented by Mike Lane**

QA&M continues to work with DDJV working through submittals and RFI's. They continue to meet with the BPS staff to work on FF&E. There is an FF&E coordination meeting with OSCGR on Friday, October 1, 2021.

**Presented by Mike Lane**

During the regular P&Z approvals for the building project, the outdoor signage was deferred. QA&M is asking for an increase to their contract based on the change in scope. This increase includes the exterior signage design with P&Z approval. They are proposing to provide architectural drawings in relation to the two exterior monumental signs and the exterior monumental clock at the Bristol AIMS. The total fee increase they are requesting is \$13,000.00.

**On a motion by John Lodovico and seconded by Cheryl Assis, it was voted to approve the proposal by QA&M to provide architectural drawings in relation to the two exterior monumental signs and the exterior monumental clock at the Bristol AIMS in the amount of \$13,000.**

The motion passes: 6 yes, 1 no.

Chris Wilson feels that this should have been included and any other building committee he has been on, they have all had exterior signage and it was anticipated and part of the project.

## **6. CONTRACTOR'S UPDATE**

**Presented by Frank Tomcak:**

### **Work Completed**

- Acoustical ceiling grid, 3<sup>rd</sup> floor (academic wing)
- Prime / paint, 2<sup>nd</sup> floor (academic wing)
- New windows, 1<sup>st</sup> & ground floor (academic wing)
- Floor infills, ground floor (academic wing)
- Spray-on fireproofing (SOPF)
- Cast stone / brick veneer (addition)
- New roof, substantially complete (addition)
- Sill repair for windows in theater
- East side wall infill / drainage / sub grade (east side courtyard area)

### **Work In Progress**

- Install radiant panels, 3<sup>rd</sup> floor (academic wing)
- Acoustical ceiling grid, 2<sup>nd</sup> floor (academic wing)
- Prime / paint, 1st floor (academic wing)
- Completing ductwork on ground floor (academic wing)
- Hang drywall, ground floor
- Wall framing / new MEP at theater wing
- Concrete steps to ball fields
- East & north porticos final patching / coating
- Sidewalks & parking lot prep, south side
- Remove / replace roof on existing building
- Rigging equipment install above stage
- Switch over to permanent power
- Install catwalk in theater
- Theater windows

### **Work to Start**

- Ceiling grid / lights / grills, 1<sup>st</sup> floor (academic wing)
- Wall framing at old gym for new choral / band room
- Subgrade prep for new bus loop, east side
- Subgrade prep for new parking lot, west side
- New fencing / retaining wall at fields
- Install flooring, 3<sup>rd</sup> floor (academic wing)
- Install plumbing fixtures, 3<sup>rd</sup> floor (academic wing)

- Theater ceiling

#### **Other Critical Items/Milestones**

- Procurement of long lead items

**On a motion by John Smith and seconded by John Lodovico, it was unanimous to approve the change orders for D’Amato Downes, a Joint Venture, totaling (\$364,354.26) as recommended by the Memorial Boulevard Intradistrict Arts Magnet School Finance Subcommittee and to forward to City Council for approval.**

#### **7. CHAIRMAN’S REPORT**

##### **Presented by Dr. Dietter**

BPS has been engaging with the FF&E meetings. They are still working on the Mutual Use Agreement with Parks, Recreation, Youth and Community Services. In addition, they are finalizing the intern selection process. Lastly, Chair Dietter would like to thank Frank Tomcak and the entire crew – they are very engaged and offer a clean and orderly job site.

#### **8. EXPENDITURE REPORT**

- \$29,645,323.31 has been spent
- \$9,209,718.06 has been received from the state
- Continue to apply for payments

#### **9. OLD BUSINESS/NEW BUSINESS**

On a motion by John Smith and seconded by John Lodovico, it was voted to add an item to the agenda.

Added item: Discussion of the formation for a subcommittee to determine regarding artifacts.

Please forward your request to be on the subcommittee to Tara Landon or Chair Dietter and you will be contacted.

**On a motion by John Smith and seconded by John Lodovico, it was voted to approve a subcommittee that will determine what artifacts will be put into the school and where they will be located.**

#### **10. ADJOURNMENT**

The meeting was adjourned by Chair Dietter at 7:08 p.m.

Respectfully submitted,

*Tara Landon*

Tara Landon  
Administrative Assistant/Operations