

**BRISTOL BOARD OF EDUCATION
COMMUNICATION AND COMMUNITY RELATIONS COMMITTEE
MEETING MINUTES
Wednesday, October 7, 2020**

A meeting of the Bristol Board of Education Communications and Community Relations Committee was held on Wednesday, October 7, 2020, at 6:00 p.m. in the Board of Education Auditorium and via the Cisco Webex Meeting Platform.

PRESENT: Commissioners: Shelby Pons, Karen Vibert, and Jennifer Dube; **ALSO PRESENT:** Dr. Catherine Carbone, Dr. Michael Dietter and Jill Browne

1. Call to Order:

Commissioner Pons called the meeting to order at 6:00 p.m.

2. Meeting Norms

Commissioner Pons read the meeting norms.

3. Acceptance of Minutes:

June 3, 2020 - Regular Communications and Community Relations Committee Meeting minutes.

Motion Passed: on a motion by Karen Vibert and seconded by Shelby Pons.

4. Communications Director Position Update

Dr. Carbone shared an update on the Communications Director's position. The final round of interviews is complete; there is a successful candidate we are currently checking references.

5. 1:1 Device Distribution and Update

Mrs. Browne reported on the 1:1 Device Distribution. All high school students have received laptops, All PreK have received tablets. Tablets and laptops have new cases. All students that need Chromebooks have them, wi-fi, and hotspots have been distributed to those that needed them. The original Chromebook order is expected in late October/Early November.

6. Parent Communication Update – Next School Phase Parent Communication

Dr. Carbone shared information regarding parent communications. Grades 4-8 will return to in-person learning on October 19th, approximately 75% of our students have chosen to send their child into school. Dr. Dietter and Dr. Carbone plan to visit all PTA/PTO groups within the next couple of weeks to discuss district indicators and hear from parents. A Spanish Facebook page has been launched by Cecila Garay. Questions followed regarding the plan for high school students. Dr. Carbone reported that the target date to phase in high school students by November 9th. The days on the hybrid schedule have changed based on holidays, by moving dates allows equity across the district. Wednesdays will remain remote for the unforeseen future, it gives teachers time to plan and allow CVL students interaction with in-person learners. Communications regarding our high school students will only go out to the high school students as it only affects those grades.

7. Public Comment

No members of the public wished to address the committee.

8. Adjournment

There being no other business to come before the committee, the committee adjourned. (6:25 p.m.)

Respectfully Submitted:

Susan Everett

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Executive Assistant to the Board of Education

APPROVED