

Memorial Boulevard Intradistrict
Arts Magnet School Committee
Regular Meeting December 5, 2019

Present: Cheryl Assis, Dr. Michael Dietter, Lori Eschner, Steve Masotti,
Dave Preleski, Frank Stawski, and John Smith

Absent: John Lodovico and Chris Wilson

Also Present: Jeff Anderson, Tim Callahan, Ed D'Amato, David Heer, Ken Hipsky,
Rusty Malik, Roger Rousseau

1. CALL TO ORDER

The meeting was called to order at 6:32 p.m. by Chair Dietter. Chair Dietter reviewed the norms. The norms are:

- All participants have equal voice and airtime is shared
- Assume positive intentions
- Be honest and open to cultivate trust
- Respect and honor diversity of opinions, beliefs, and perspectives
- Focus on ideas, practices and the work...not people
- Maintain active participation, engage in the work of the meeting
- Disagree respectfully

2. APPROVAL OF MINUTES

On a motion by John Smith and seconded by Frank Stawski, it was unanimously voted to approve the minutes of the regular meeting on November 7, 2019.

3. PUBLIC PARTICIPATION

There was no public participation to discuss at this time.

4. PROJECT MANAGER'S UPDATE

Tim Callahan presented:

- The project is progressing; moving forward with DD
- The CM will discuss the schedule
- The architect has been working on value engineering issues and will address them

5. ARCHITECT'S UPDATE

Rusty Malik presented:

- The design team has been meeting aggressively to meet the DD deadline

- Discussions are ongoing with acoustician and theater consultant
- Value engineering summary was discussed pointing out the main items where the savings are: (Summary is on file in the Facilities Office at the BOE)
 - 12,000 sf reduction – no full basement replacement
 - Field renovation and backstops
 - Do not replace windows
- QA&M will look into other options to take out of the budget in lieu of not replacing the windows. Although without affecting the program, savings in other areas is limited
 - David Heer stated he will look into the option of replacing only the windows and not the casings
- The Barnes lot upgrade will be an alternate. A clarification of the base bid and alternate for the Barnes property will be provided
- Barnes Lot Options:
 - Additional parking and to only create access to the lot
 - Reorganize and set up as parking lot
- Can Theater seats be bought as a fundraiser?
 - Mike Dietter stated fundraisers would not affect the state reimbursement but the theater committee would engage in any fundraising, not the building committee
- Ken Hipskey gave a quick update on the progress of the MEP development
 - The ceilings are high and there is minimal room above them – the windows are high causing limited space to place ductwork
 - Reviewed the HVAC products (Copy of product overview is on file in the Facilities Office at the BOE)
 - The proposed product is an air-source heat recovery system and is used to heat and cool the building depending on the need
 - Steve Masotti stated presented equipment is very efficient

6. CONSTRUCTION MANAGER UPDATE

Jeff Anderson presented:

- Currently working on the development of the bid packages
- Working on the conceptual schedule
- Reviewed the “Preliminary Conceptual Schedule” ((Copy of preliminary conceptual schedule is on file in the Facilities Office at the BOE)
- DD is scheduled to be complete over the next week

7. CHAIRMAN'S REPORT

Dr. Michael Dietter Presented:

- The community forum held on 11/21/19 consisted of presentations from QA&M and Carly Fortin
- There were not many questions
- The Board of Finance approved the increase of the project to \$63M

8. EXPENDITURE REPORT

Timothy Callahan Presented

- The expenditure report is on file in the Facilities Office at the BOE central office
- \$1,000,383.93 has been spent
- \$277,851 has been received to date from the state

9. OLD BUSINESS

Rusty Malik presented:

- Reviewed the additional services proposal (Proposal is on file in the Facilities Office at the BOE)
- Areas driving the additional fees were identified
 - John Smith expressed his concern, on behalf of the Board of Finance, the ability to complete the project on budget

On a motion by Frank Stawski and seconded by David Preleski, it was unanimously voted to approve Amendment 3 to QA&M – to increase the contract \$275,000 for additional services and to forward to City Council for final approval.

10. NEW BUSINESS

- Lori Eschner felt the community forum was not advertised enough
- Information was sent home to all families that have students attending schools in Bristol as well as posted on the Bristol Press “calendar of event”
- Possibility of putting information for the next community meeting on the LED signs outside the high schools
- The December 12, 2019 and the January 9, 2020 meetings are canceled

11. 2020 MEETING CALENDAR

On a motion by John Smith and seconded by Cheryl Assis, the 2020 meeting calendar was unanimously approved.

12. ADJOURNMENT

The meeting was adjourned by Chair Dietter at 7:37 p.m.

Respectfully submitted,

Tara Landon

Tara R. Landon

Administrative Assistant/Operations

APPROVED