



Communication and Community Relations Committee Meeting Minutes
Wednesday, August 23, 2023

The minutes presented within this document are a summary of the discussion that took place at the CCR Committee Meeting. To view the meeting in it's entirety please go to: [Aug. 23,2023 CCR Meeting Recording.](#)

A meeting of the Bristol Board of Education Communications and Community Relations Committee was held on August 23, 2023, at 7:00 p.m. in Room 36 of the Bristol Board of Education and via the Zoom Meeting Platform.

PRESENT: Committee members: Shelby Pons, Russell Anderson, Maria Simmons

ALSO PRESENT: Dr. Michael Dietter, Dr. Catherine Carbone, Mr. Brian Burke.
Commissioners also present: Jennifer Dube, Lorianne Osenkowski

1. Call to Order:

The meeting was called to order at 7:07 P.M.

2. Approval of Minutes:

On a motion by Commissioner Pons, seconded by Commissioner Anderson, the minutes were approved from April 26, 2023.

3. Public Comment:

There was no public comment this evening.

4. Review: CT Definition and Framework for Family Engagement: Full, Equal, and Equitable Partnerships with Families:

This item was shared as a suggestion to look at using it as a framework for family engagement. Discussion around sharing where we are excelling and where there are areas we can bolster engagement with our families.

5. Review: Connecticut Definition and Framework for Family Engagement:

This item was shared and the language in the chart was reviewed - High, Moderate, Lower Impact. It was suggested to use this framework as a working document to possibly use with future agenda items on this committee.

6. Review: School-Family-Community-Partnerships:

Discussion revolved around how different schools use Title I and Alliance grant money for activities at each school and how to best spend the money in the

future for family engagement going forward. Also, it was discussed how to best support the staff that support family engagement.

7. Discussion: CT Family and Community Engagement Conference:

Conference on October 19th in Rocky Hill - Please notify Dr. Carbone and Susan Everett if you are interested in attending this conference.

8. Discussion: Everyone Wins! The Evidence for Family-School Partnerships and Implications for Practice.:

Discussion around this book that was a followup from the first book in 2022 Powerful Partnerships - rooted in Dual Capacity Framework. Please notify Dr. Carbone and Susan Everett if you are interested in ordering this book.

9. Discussion: District Compendium:

A discussion was held about schools what schools are doing within their school communities and having one place to go to see what's going on in the different schools. A discussion about having after school programs before sports teams practice. If students can't get a ride it would give more an opportunity to play sports or join a club. We need to see about funding and availability of staff in order to provide this opportunity. More research needs to be done on this discussion item.

10. Discussion: Sharing and Celebrating School-Family-Community-Partnerships:

The discussion was focused on how to regularly report to this Committee and others all of the great things that each school is doing. How to get people to know all of the great things BPS is doing - every school - every month and how to engage the families and community. Brian Burke spoke to this item and discussed how we utilize ParentSquare to reach over 10,000 people with our district newsletters, school reports, annual reports and that we have a very high open rate with all our communications. In addition, our principals and teachers use ParentSquare to communicate important information with their families. All of the ParentSquare messages are posted to each school's website. Each school's website is located on our main BPS website.

11. Adjournment:

The Communication and Community Relations Community meeting was adjourned at 8:10 p.m. by Commissioner Simmons.

Submitted by:

Michelle L. Crowley

Recording Secretary

Bristol Board of Education