

REVISED
Northeast Middle School Building Project Committee
Regular Meeting
Tuesday, May 16, 2023

Present: Eric Carlson, John Freimuth, David Hartley, Craig Kazemekas, Daniel Sonstrom, Kelly Roberts, and John Smith

Also Present: Lynn Boisvert, Angela Cahill, Derek Czenczelewski, Timothy Callahan, Dr. Catherine Carbone, Dr. Michael Dietter, Michael Lane, Rusty Malik, and Roger Rousseau

The meeting was called to order at 6:00 p.m. by Chair Sonstrom

APPROVAL OF MINUTES

On a motion by David Hartley and seconded by Eric Carlson, it was unanimously voted to approve the meeting minutes from the April 18, 2023 meeting.

PUBLIC PARTICIPATION

There was no public participation at this time.

PROJECT MANAGER'S UPDATE

Timothy Callahan noted that the RFQ's were due today, May 16, 2023 and Roger Rousseau would speak to that. The contract with regard to Phase II of the project engaging QA&M has been sent to City Council and they are ready to begin the next steps.

ARCHITECT'S UPDATE

Nothing to report at this time.

CONSTRUCTION MANAGER'S RFQ'S

Roger Rousseau explained there were three firms that sent in RFQ's. They are D'Amato Downes Joint Venture, Whiting Turner, and Morganti. The qualifications have been uploaded to the Exavault system for the committee to review. Typically, there would need to be an exercise to short list to four firms but that is not necessary because only three firms provided their qualifications. Because the state requirement is four qualified firms, OSCG&R should give approval to only interview the three. Once the state is in agreement with proceeding with the three firms, Roger will reach out for fee proposals and interviews will be scheduled. If the committee were to have a special meeting on June 6th to choose a CM, it could go to City Council for their June meeting. However, in doing so, it does not give time for a complete scope review. There are options: to ask for a placeholder on the City Council agenda or to ask for a special meeting of City Council if necessary.

OPM DISCUSSION

Derek Czenczelewski rescinded his request to speak with the committee. Roger Rousseau stated on projects, bringing a 3rd party Project Manager could be a good idea and a benefit to the project as it was with the City Hall project because there was no internal Project Manager. The case is different with the Board of Education because there is a Project Manager on staff.

OLD BUSINESS

There was no old business at this time.

NEW BUSINESS

There was no new business at this time.

ADJOURNMENT

The meeting was adjourned at 6:10 p.m.

Respectfully Submitted,

Tara Landon

APPROVED