

**BRISTOL BOARD OF EDUCATION
REGULAR OPERATIONS COMMITTEE MEETING MINUTES
WEDNESDAY, MARCH 9, 2022**

The Operations Committee met on Wednesday, March 9, 2022 in the BOE Auditorium and via Zoom online platform.

Present: Committee Chair Eric Carlson, John Sklenka, and Chris Wilson

Also Present: Jill Browne, Timothy Callahan, Dr. Catherine Carbone, Dr. Michael Dietter, Jennifer Dube, Kristen Giantonio, Ryan Scrittorale (Benesch), Dante Tagariello, Steve Ulman (Benesch), Larry Webster (Benesch)

1. CALL TO ORDER

The meeting was called to order at 7:00 pm by Chair Carlson
Pledge of Allegiance
The meeting norms were reviewed.

**2. APPROVAL OF THE MINUTES
DECEMBER 22, 2021 REGULAR MEETING
FEBRUARY 9, 2022 REGULAR MEETING**

A motion by Commissioner Wilson and seconded by Commissioner Sklenka, was unanimously voted to approve the December 22, 2021 and the February 9, 2022 regular meeting minutes.

3. PUBLIC COMMENT

There was no public comment at this time

4. CHIPPENS HILL UST'S UPDATE

Ryan Scrittorale, from Benesch spoke to the status of the project. Currently, the survey work is complete and the preliminary environmental investigation is being scheduled. There are two design options that are being considered – Aboveground Storage Tank (AST) and Underground Storage Tank (UST). The lead time for the AST is 14-16 weeks while the lead time for the UST is 14 months.

5. EDGEWOOD ROOF

The timeline for the Edgewood Roof is moved to begin construction next summer. The roof is far beyond its lifecycle and has signs of wear, degradation, and many leaks. There are long lead times on many components to the roof like insulation and fasteners. Over the last couple of years, there has been over \$30,000 in spot patches that have been done to correct the leaks. There is a suggested repair from the engineer to temporarily patch the most significant problem areas. This also includes tenting over many problem skylights. The other option is to continue to patch and repair as the leaks arise. The repair estimate provided by Offshore Construction is an amount not to exceed \$60,000.

A motion by Commissioner Sklenka and seconded by Commissioner Wilson was unanimously voted to approve Offshore Construction to complete a temporary [atch repair on the roof at Edgewood School in the amount not to exceed \$60,000.

6. BCHS & BEHS CULINARY ARTS LAB PROJECT

DRA had a formal kickoff meeting where the different layout options were discussed. DRA is working on plans and layouts and should be ready to present at next month's meeting.

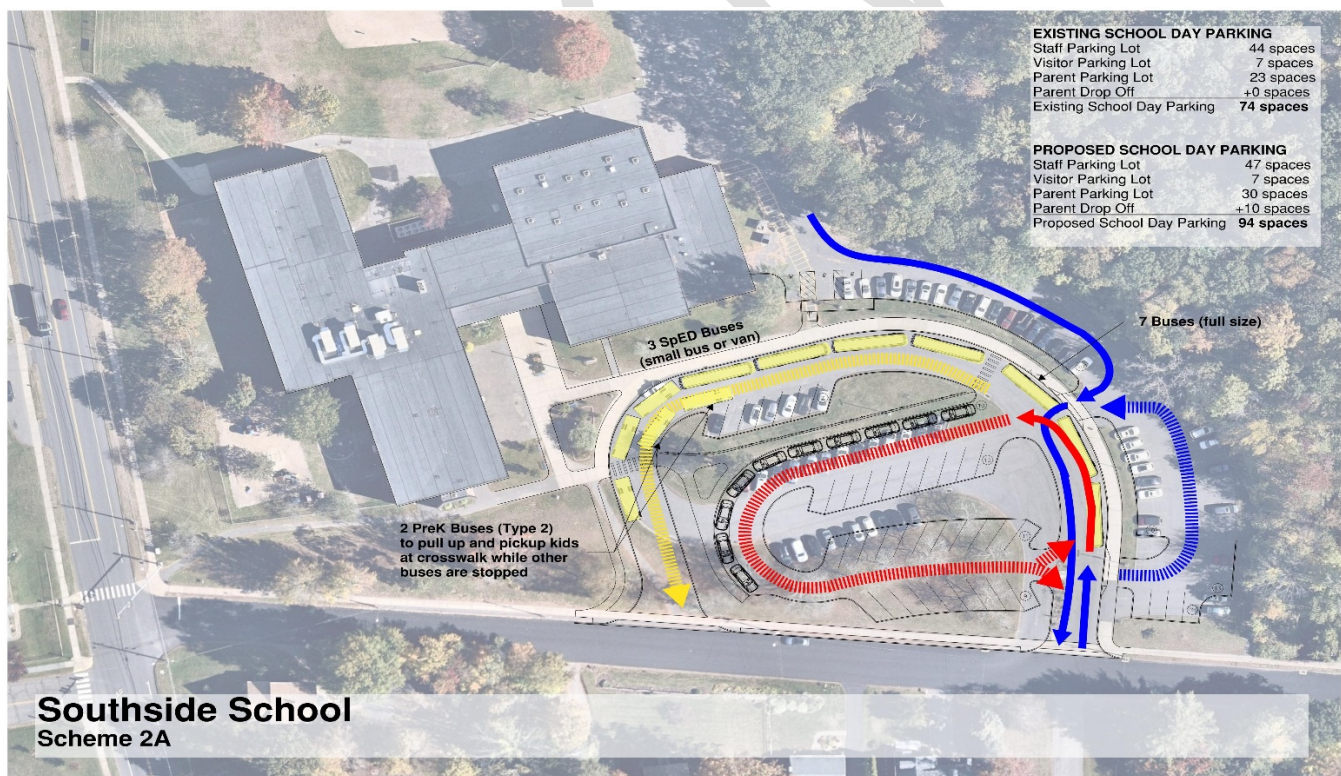
7. TRAFFIC STUDY UPDATE

Benesch identified there are traffic issues at all three schools. During the process, they were at all the schools doing traffic counts throughout the day as well as speaking with administration to determine if the day they were onsite was a typical day. They provided the recommendations based on their findings.

Hubbell School – Benesch is recommending to update the signage and pavement markings to assist with the flow of traffic throughout the pickup and drop off times. In addition, they were able to identify and additional 8 parking spaces.

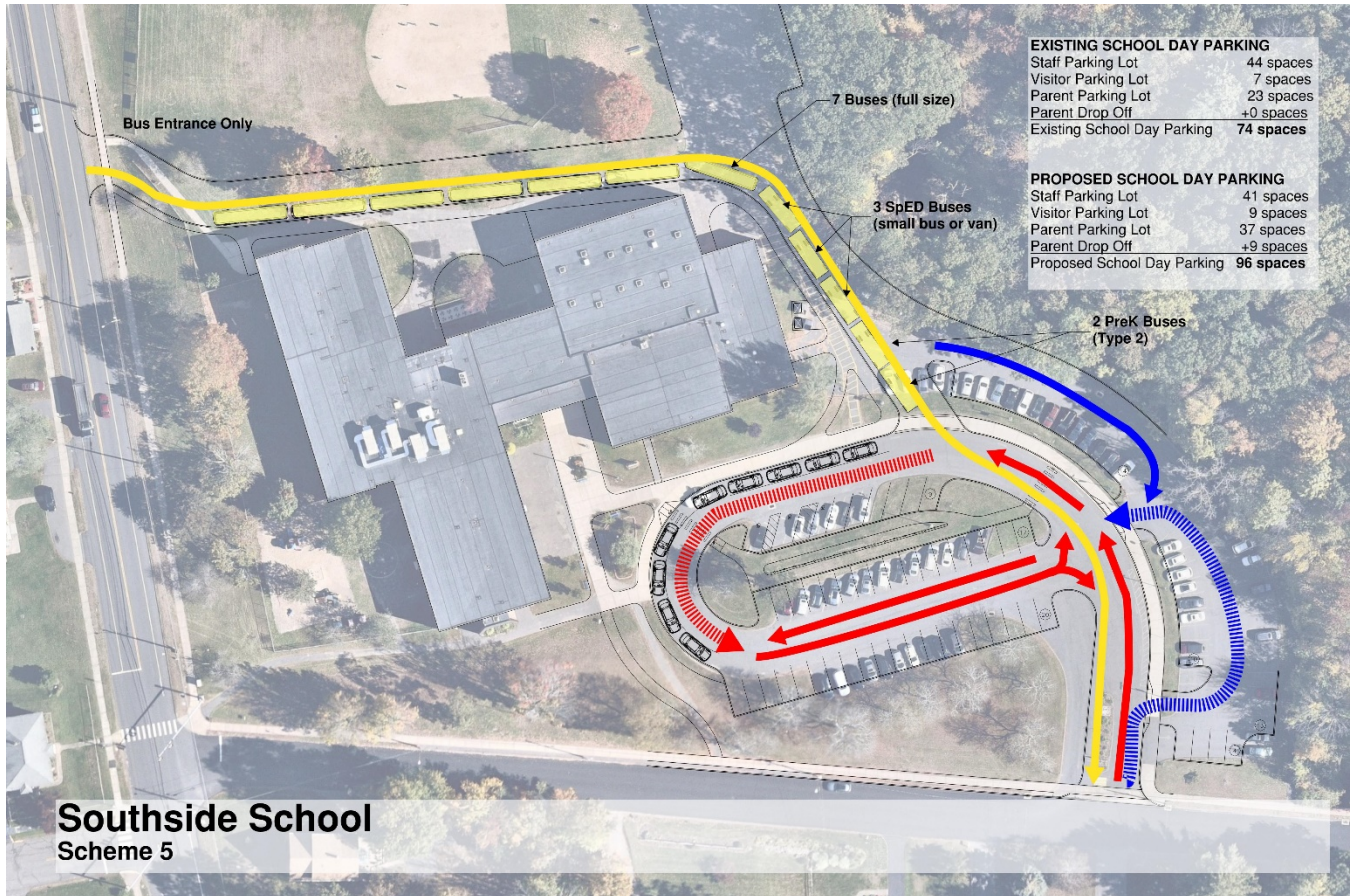
South Side School started with 8 potential options but after all considerations, there were two options that stood out as most feasible for the need.

Scheme 2A (diagram below) uses the same bus loop except there is a new egress created. The existing parking lot loop in front of the building is reconfigured and used for parent parking/drop off and pickup. The lot to the left of the building is used for staff parking. This layout would create 10 additional parking spaces.



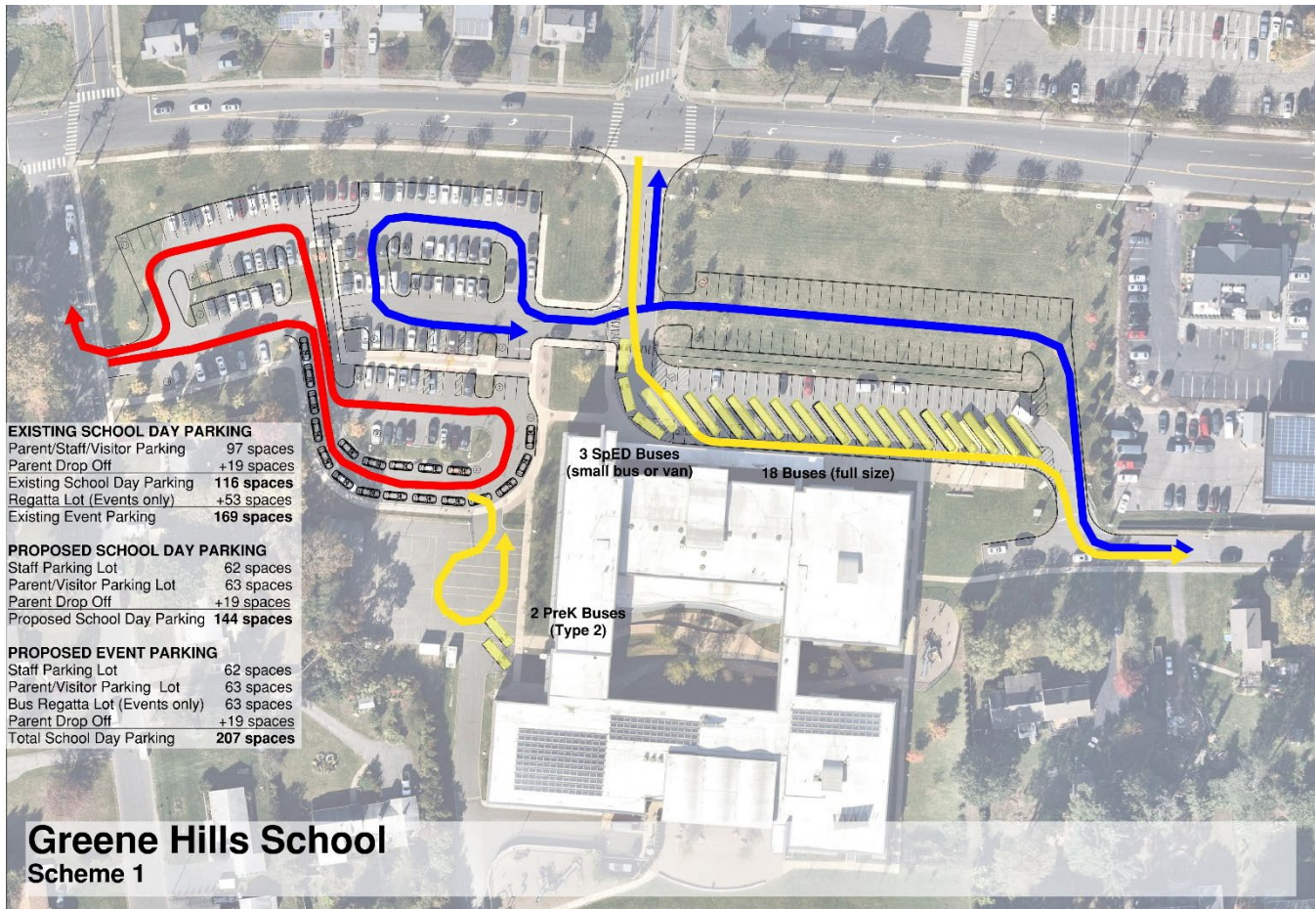
Scheme 5 (diagram below) displays a new entrance for the buses to gain access to the school directly from Rte. 69. In this scenario, the buses would pick up and drop off at the rear of the building allowing plenty of space for queueing at the end of the day. The parent would utilize the existing bus loop as the parking/drop off and pickup

spot and the existing lot to the left of the school will be used for staff parking. In this scenario, there are 9 additional spaces that are created.

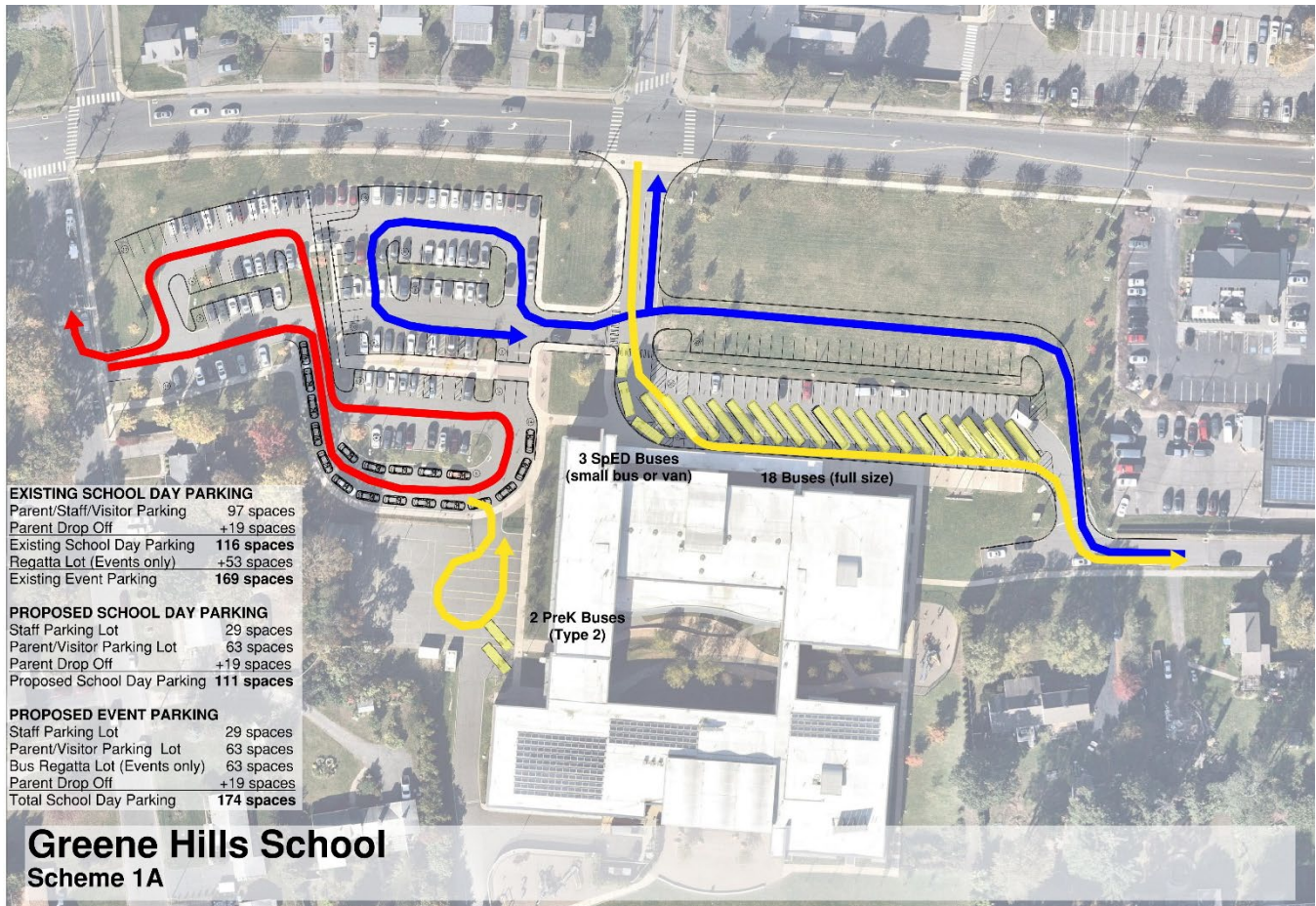


Greene-Hills School (diagram below) In both scenarios, there is a clear delineation between staff and parent parking. The biggest difference between the two is the added space for staff parking.

Scheme 1 – Red identifies the parent parking/drop off and pickup – there is a curb that would be put in to separate the parent and staff parking. An additional lot would be created to accommodate staff parking with parking on the left or right of the driveway. This would create 28 additional parking spaces for school day parking and an additional 38 parking spaces for events.



Scheme 1A (diagram below) is predominately the same layout; however, the new added parking lot would only offer parking on the right side versus both. This scenario creates 5 less parking spaces during the school day but creates 5 additional parking spaces for events.



8. BAIMS – MUTUAL USE AGREEMENT UPDATE

Coordination efforts are ongoing with Bristol Parks and Recreation Youth and Community Services. Administration is working on finalizing blackout dates. The rental Use Agreement is also still being worked on. Anticipation is to have a draft with revisions for next month. The draft was reviewed at previous workshops and operations meetings and Dr. Dieter wanted to give an opportunity for comments, clarifications, and/or questions.

9. OLD BUSINESS

None at this time

10. NEW BUSINESS

None at this time

11. ADJOURNMENT

On a motion by Commissioner Sklenka and seconded by Chair Carlson, the meeting was adjourned at 8:01 p.m.

Respectfully Submitted,

Tara Landon