

**BRISTOL BOARD OF EDUCATION
REGULAR OPERATIONS COMMITTEE MEETING MINUTES
TUESDAY, DECEMBER 22, 2021**

The Operations Committee met on Tuesday, December 22, 2021 via Zoom online platform.

Present: Committee Chair Eric Carlson, John Sklenka, and Chris Wilson

Also Present: Jill Browne, Timothy Callahan, Dr. Catherine Carbone, Dr. Michael Dietter, Jennifer Dube, Peter Fusco, Roger Rousseau, and Todd Sturgeon

1. CALL TO ORDER

The meeting was called to order at 6:00 pm by Chair Carlson
Pledge of Allegiance
The meeting norms were reviewed.

**2. APPROVAL OF THE MINUTES
NOVEMBER 23, 2021 REGULAR MEETING**

A motion by Commissioner Wilson and seconded by Commissioner Sklenka, it was unanimously voted to approve the November 23, 2021 regular meeting minutes.

3. PUBLIC COMMENT

There was no public comment at this time

4. CIP REVIEW

Project Name	Amount Requested	2022/ 2023	2023/ 2024	2024/ 2025	2025/ 2026	2026/ 2027	2027/ 2028	2028/ 2029	Totals
All Schools Technology - 75" interactive smartboards replacement (220)	\$ 1,300,000	\$ 1,300,000							\$ 1,300,000
Northeast Middle School - Renovate as New Middle School	\$ 75,402,400	\$ 75,402,400							\$ 75,402,400
Edgewood - Target Renovations	\$ 2,000,000		\$ 2,000,000						\$ 2,000,000
Bristol Central High School - Roof and Mechanicals	\$ 6,921,100			\$ 6,921,100					\$ 6,921,100
Bristol Eastern High School - Roof and Mechanicals	\$ 7,405,500			\$ 7,405,500					\$ 7,405,500
Pre-K Annex	\$ - 30,310,100								\$ -
Stafford School - Renovate as New	\$ 49,951,700				\$ 49,951,700				\$ 49,951,700
BCHS Target Renovations	\$ 3,200,000					\$ 3,200,000			\$ 3,200,000
BEHS Target Renovations	\$ 3,600,000					\$ 3,600,000			\$ 3,600,000
Hubbell School - Target Renovation	\$ 500,000						\$ 3,000,000		\$ 3,000,000
South Side School - Renovate as New	\$ 43,416,200							\$ 43,416,200	\$ 43,416,200
	\$ 224,007,000	\$ 76,702,400	\$ 2,000,000	\$ 14,326,600	\$ 49,951,700	\$ 6,800,000	\$ 3,000,000	\$ -	\$ 196,196,900

Peter Fusco reviewed the recommended 2022/2023 Capital Improvement Plan.

2022/2023

- \$1.3M to fit out the classrooms with 75" interactive smartboards. This is the 3rd installment in a three-part process. This ask is CIP only and e-rate funds will not be used to help pay for this.
- \$75M ask for the NEMS New Middle School – this has been moved up to the 2022/2023 CIP. In comparison to last year's CIP, this was slated for 2024/2025.

2023/2024

- Edgewood School – \$2M target renovations to address heating issues, outdated fire protection system, power panels, and hazardous materials. The intent of hazardous remediation is not to remove all of the 9 x 9 tiles, but rather the pipe insulation.

The roof project was approved in the current year's CIP and is on schedule to be complete this summer.

2024/2025

- BCHS and BEHS Roofs and Mechanicals - \$14.3M – Would like an estimator to look and give better pricing once this project gets closer. RTU's are at the end of their lifecycles and use R22 which is astronomical in price and has been outlawed since 2009

2025/2026

- Stafford School – Renovate as New - \$49.95M – Fire panel, boilers, piping, steam traps, hazardous abatement, hydraulic elevator, switch gear

2026/2027

- BCHS/BEHS Target Renovations - \$6.8M for auditorium renovations, exterior doors and frames, and at BEHS needs to have boilers replaced

2027/2028

- Hubbell School – Target Renovations - \$3M – hazardous materials, boilers, replace pneumatic controls

2028/2029

- South Side School – Renovate as New - \$43.4 M

On a motion by Commissioner Wilson and seconded by Chair Carlson, it was unanimously resolved that the Operations Committee approve the presented CIP and to forward it to the full board for action.

5. CHMS UST's - RFP REVIEW AND SHORTLIST

Roger Rousseau received packages from 7 firms. Based on the scoring sheets received, the top four firms are BL Companies, Friar Associates, Benesch, and Weston & Sampson.

- BL was the highest rated of the four firms. They worked on the Hubbell and the Northeast UST replacement projects.
- Friar Associates has worked on many projects throughout the state – they provided a schedule but it was not reflective of this project, but another – perhaps this was a clerical issue.
- Alfred Benesch has worked on many other projects as a sub-consultant. They have not done a lot of tank work with schools; however, they have experience with OSCGR
- Weston & Sampson has done mostly tanks for gas stations and public works departments. Unfamiliar with experience related to OSCGR

FEES:

- BL Companies: \$24,250
- Friar Associates: \$13,245
- Alfred Benesch: \$40,400
- Weston & Sampson: \$53,100

On a motion by Commissioner Sklenka and seconded by Commissioner Wilson, it was resolved that the Operations Committee acting as the CHMS UST's building committee approves the recommendation of the four most qualified engineering firms (Benesch, BL Companies, Friar Associates, and Weston & Sampson) and to take any action necessary.

Chair Carlson is familiar with BL Companies and Weston & Sampson. Commissioner Sklenka expressed concern regarding the range of fees.

A comprehensive scope review with the four firms will be done. A recommendation will be brought forward based on the results of the scope reviews/interviews.

6. EDGEWOOD ROOF RFQ & SHORTLIST

Roger Rousseau stated there were six firms that submitted qualifications. Of the six firms, the top four must be selected to move forward and request proposals from them.

- Hibbard & Rosa – Interviewed many times with Bristol but has not ever worked with the city
- Friar Associates – Has done 3rd party review but never did architectural work directly for the city
- Christopher Williams Architects – Interviewed with Bristol but has never worked with the city
- O’Riordan Migani – They have done a number of projects and are capable

On a motion by Commissioner Wilson and seconded by Chair Carlson, it was resolved that the Operations Committee acting as the Edgewood Roof building committee approves the recommendation to request fee proposals from the top four most qualified architectural firms (Friar Associates, Hibbard & Rosa, O’Riordan Migani, and Christopher Williams Architects) and to take any action necessary.

Interviews and fee proposals review will be set up by Roger Rousseau.

7. REVIEW OF THE 2022 MEETING CALENDAR

The meetings are scheduled for the 2nd Wednesday of the month at 7:00 p.m. There are two exceptions to this rule. July’s meeting is scheduled for the 2nd Tuesday, July 12th and the September meeting is scheduled for the 1st Wednesday, September 7th.

On a motion by Commissioner Wilson and seconded by Commissioner Sklenka, it was resolved that the Operations Committee approve the 2022 meeting calendar and forward it to the Town Clerk to keep on file.

8. OLD BUSINESS

None at this time

9. NEW BUSINESS

None at this time

10. ADJOURNMENT

On a motion by Commissioner Sklenka and seconded by Chair Carlson, the meeting was adjourned at 6:48 p.m.

Respectfully Submitted,

Tara Landon