

**BRISTOL BOARD OF EDUCATION
REGULAR OPERATIONS COMMITTEE MEETING MINUTES
TUESDAY, NOVEMBER 23, 2021**

The Operations Committee met on Tuesday, November 23, 2021 via Zoom online platform.

Present: Committee Chair Eric Carlson, John Sklenka, and Chris Wilson

Also Present: Jill Browne, Timothy Callahan, Dr. Catherine Carbone, Peter Fusco, and Dr. Sam Galloway

1. CALL TO ORDER

The meeting was called to order at 6:00 pm by Chair Carlson
Pledge of Allegiance
The meeting norms were reviewed.

2. APPROVAL OF THE MINUTES

October 27, 2021 REGULAR MEETING

A motion by Commissioner Sklenka and seconded by Chair Carlson, it was unanimously voted to approve the October 27, 2021 regular meeting minutes.

3. PUBLIC COMMENT

There was no public comment at this time

4. ESSER/ARP PROJECT UPDATE

There is approximately 11M allocated for the Chippens Hill Middle School and Hubbell School Air Conditioning projects. These projects will require a building committee. The same building committee will act as the committee for both projects.

In addition, a traffic study will be done for Greene-Hills School, Hubbell School, and South Side School. These schools have had increasing traffic issues regarding traffic and how it flows. Benesch will be performing the study and making recommendations for site civil upgrades for parking, bus drop off, and parent drop off.

5. CHMS UST's EDUCATION SPECIFICATIONS

As part of the state application process, the education specifications must be reviewed and approved by the building committee. Because the Operations Committee is the acting building committee for this project, this committee is required to approve the education specifications

On a motion by Commissioner Sklenka and seconded by Commissioner Wilson it was unanimously resolved, that the Operations Committee acting as the Chippens Hill Middle School Diesel Fuel Underground Storage Tank Building Committee approves the Education Specifications for the Chippens Hill Diesel Fuel Underground Storage Tank Replacement located at Chippens Hill Middle School, 551 Peacedale Street.

On a motion by Commissioner Sklenka and seconded by Commissioner Wilson it was unanimously resolved, that the Operations Committee acting as the Chippens Hill Middle School Heating Fuel Underground Storage Tank Building Committee approves the Education Specifications for the Chippens Hill Heating Fuel Underground Storage Tank Replacement located at Chippens Hill Middle School, 551 Peacedale Street.

6. EDGEWOOD ROOF EDUCATION SPECIFICATIONS

As part of the state application process, the education specifications must be reviewed and approved by the building committee. Because the Operations Committee is the acting building committee for this project, this committee is required to approve the education specifications

On a motion by Commissioner Sklenka and seconded by Commissioner Wilson it was unanimously resolved, that the Operations Committee acting as the Edgewood Roof Building Committee approve the Education Specifications for the Edgewood School Roof Replacement located at Edgewood School, 345 Mix Street.

7. OLD BUSINESS

None at this time

8. NEW BUSINESS

On a motion by Commissioner Sklenka and seconded by Commissioner Wilson, it was voted to approve to add an item to the agenda.

On a motion by Commissioner Sklenka and seconded by Commissioner Wilson, it was voted to add the discussion of the Commercial Culinary Arts Lab Project to the agenda.

Timothy Callahan provided information to the committee regarding the Commercial Culinary Arts Lab Project. There will be a Commercial Culinary Arts Lab in both Bristol Central and Bristol Eastern High Schools. He noted that the cost of the two projects is \$970,000. The Operations Committee will serve as the building committee for these projects because they are below the 1.5M threshold. The project is funded from the 2020/2021 Surplus. The architects/engineers will build to the price. The lead time is unknown but there is anticipation there will be long lead items. The long lead items will be procured early to accommodate the long lead times.

The next steps will be that the full BoE will request City Council to approve the Operations Committee to be the building committee for this project.

Peter Fusco discussed the floor issue in the wrestling room at Bristol Central High School. There is an iron clad floor in the wrestling room. Approximately two feet in, there was a bump that was believed to be caused by the excessive humidity. The floor is intact in the rest of the room and appears to only be affected in this area. The floor has been encapsulated using the standards the environmental hygienist provided. The long term fix will be done in the summer when the school is not occupied by students. An abatement company will be brought in and the repair will be done under the direction of the hygienist. The idea is to have relief cuts in the floor and the floor will be pinned back down to the concrete. The vapor barrier is cork and paper and is over fifty years old and is drying out. All commercial dehumidifiers are on backorder until February or March of 2022. The issue will hopefully resolve itself and monitoring the space will continue

9. ADJOURNMENT

On a motion by Commissioner Sklenka and seconded by Chair Carlson, the meeting was adjourned at 6:24 p.m.

Respectfully Submitted,

Tara Landon