

Greene-Hills School
HVAC Project Committee
Special Meeting Monday, September 9, 2021
Via ZOOM Online Platform

Present: Scott Gaudet, Danielle Couture, David Hartley, Robert Passamano, John Sklenka, and John Smith,

Also Present: Peter Fusco

1. CALL TO ORDER

The meeting was called to order at 6:06 p.m. by Tara Landon

2. APPOINT CHAIRPERSON

John Smith sent a letter to the committee expressing his interest in being appointed as the chairperson for this committee. The email was read to the committee:

This evening's agenda call for the appointment of a committee chair. In the recent past we have usually assigned this task to the principal of the building involved as projects have involved a significant amount of discussion and planning for changes to the building educational process. Such is not the case with this project as its sole charter is to cause the existing HVAC system to be repaired or replaced. Additionally, no State funding is available as is usually the case with other projects; the entire cost of the project will be borne by the City. In that light I would like to serve as the Committee Chair. Ron Burns, a Board of Finance Commissioner, and I, the Board of Finance Chair, can help shepherd the necessary funding through the appropriation process along with Mary Fortier who serves as a member of the City Council. Additionally, my schedule affords me the time to be available to attend design and project meetings as the need arises. I would like to find a way to fast-track this project for the benefit of those who attend and/or will attend this school facility. The issue has been allowed to fester for far too long resulting in unnecessary expenses to the Board of Ed. and the City as well as causing major disruptions in the building's operation. Thank you for your consideration of this request."

On a motion by David Hartley and seconded by Danielle Couture, it was unanimously voted to approve John Smith as the Chairperson to the Greene-Hills HVAC repair committee.

3. APPROVAL OF MINUTES

On a motion by John Sklenka and seconded by Robert Passamano, it was voted to approve the minutes from the August 23, 2021 Special Meeting.

Danielle Couture abstained

4. BUDGET DISCUSSION REGARDING PROJECT FEES

Prior to the formation of the committee, the Purchasing Department and the Facilities Department reached out to solicit engineering bids. There were four firms that were anticipated to come to the walk

through. Out of the four, one firm backed out and another firm did not bid on the project. Only two of them submitted bids.

The two engineering firms were interviewed by Roger Rousseau and Peter Fusco. Long Consulting was awarded the contract for \$375,000.00. They were advised to provide an estimate to abandon the existing system and installation a conventional system.

At the request of this committee, Long Consulting will be asked to provided estimates for the following scenarios:

1. Abandon the existing system and installation of a conventional system (update the previous estimate)
2. Costs to rehab the existing system

They will also be asked to provide realistic time lines for both of these projects.

At the next committee meeting, this requested information will be shared.

5. DIRECTOR OF FACILITIES UPDATE

Presented by Peter Fusco

There is nothing additional to report.

6. ADJOURNMENT

The meeting was adjourned at 6:40 p.m.

Respectfully submitted,

Tara Landon

Tara R. Landon

Administrative Assistant/Operations