

**BRISTOL BOARD OF EDUCATION
REGULAR OPERATIONS COMMITTEE MEETING MINUTES
WEDNESDAY, JUNE 23, 2021**

The Operations Committee met on Wednesday, June 23, 2021 in the BoE at Hubbell School located at 90 W. Washington Street.

Present: Committee Chair Eric Carlson, John Sklenka, and Chris Wilson

Also Present: Jill Browne, Timothy Callahan, Jeffrey Caggiano, Olger Dallipi (CFC Soccer Club), Jennifer Dube, and Peter Fusco

1. CALL TO ORDER

The meeting was called to order at 6:02 pm by Chair Carlson

Pledge of Allegiance

The meeting norms were reviewed.

2. APPROVAL OF THE MINUTES

May 26, 2021 REGULAR MEETING

On a motion by Commissioner Wilson and seconded by Commissioner Sklenka, it was unanimously voted to approve the May 26, 2021 regular meeting minutes.

3. PUBLIC COMMENT

Jeffrey Caggiano spoke about the use of the turf fields and the original intent upon the installation was to have widespread use by the community. Mr. Caggiano is aware that other towns charge the same fees but is asking for consideration to offer a discount when local groups would like to rent in high volume.

Olger Dallipi is a Bristol resident that runs the CFC soccer club. He is currently renting fields in surrounding towns because the fee structure for Bristol is too costly. He is asking to have the fees reviewed and lessened for the use of the club.

Commissioner Sklenka spoke to the matter indicating they researched surrounding town's fees and Bristol is not the least or most expensive. It was important that the fees were adjusted to properly reflect the cost to the Board of Education.

Chair Carlson also stated the fees were examined and brought in line with the fees charged by surrounding towns. He states the Board of Education wants the best local use if the fields and will look into the request further.

4. REIMAGINING BRISTOL PUBLIC SCHOOLS – NEMS NEW PROJECT NEXT STEPS

Jill Browne reviewed the next steps for the Northeast Middle School project. There are specific city ordinances that need to be followed and are required for any school building projects. On 7/14/2021, The BoE will ask City Council to form a building committee at their meeting on 8/10/2021. If approved, the nominating committee will be appointed and will nominate the remaining six members. The architect will be chosen by the full committee for the schematic design phase and the application will be submitted to the state by 6/30/2022.

5. ESSER/ARP SUBCOMMITTEES

Jill Browne gave some preliminary ideas that her subcommittee will be looking at regarding technology and the ESSER/ARP funds. They plan to meet on 6/24/2021 and 6/30/2021. Among many, they will be considering:

- Leasing programs – Buying out of the lease
- Sustaining programs that were used during the pandemic
- Increase bandwidth at all sites with more wireless access points
- Partner with the city for wifi to be available to all city families
- Identify areas for professional and staff development in relation to technology

Peter Fusco and his team will be looking into facility upgrades and safety & security. Some of the items that are being considered include:

- Citywide
 - Multiple server room split AC systems
 - Custodial Equipment
 - Furniture
 - Portable Air Purifiers
- BEHS
 - Exterior door project
 - Make-up air/ceiling fans in the music suite
 - Building Management System hardware upgrade
 - Split AC system outside of tech wing
 - Carpeting Upgrade in Auditorium
- BCHS
 - Building Management System hardware upgrade
 - Carpeting Upgrade in Auditorium
 - Make-up air/ceiling fans in the music suite
- Stafford
 - Switchgear replacement
 - Upgrade AC
- Edgewood
 - Fire alarm replacement
- CHMS
 - Exploration of classroom AC
 - Building Management System hardware upgrade
- Ivy
 - Building Management System hardware upgrade
- Mountain View
 - Building Management System hardware upgrade

Commissioner Wilson asked if site work could be a consideration as many sidewalks in the district need attention.

Commissioner Dube asked why extended wifi is being considered if all of the hotspots have not been given out yet. Jill Browne stated the kajeets were limiting to families; especially those with multiple children streaming at a time.

Both Jill Browne and Peter Fusco are keeping the capital improvement plan in their respective discussions. It is important the projects that are chosen do not disrupt the CIP. They are also taking into consideration items and programs that will not need financial maintenance year after year.

6. ELEMENTARY SCHOOL NEEDS TO ADDRESS SAFE & HEALTHY SCHOOLS AND ESSER/ARP FUNDING

Jill Browne addresses the elementary school needs. Dr. Carbone, Jill Browne, and Peter Fusco walked through all of the elementary schools and uncovered many inequities. One of the significant observations is the broken and mismatched furniture in some of our schools. Jill Browne identified some of the furniture in the room that was broken and no longer safe.

In addition, Pete Fusco brought the committee to the mechanical room to view the outdated switchgear that is in the works to be upgraded to accommodate additional programs in the school. Stafford School also is in need of a new switchgear and other electrical upgrades.

7. OLD BUSINESS

None at this time

8. NEW BUSINESS

None at this time

9. ADJOURNMENT

On a motion by Comm. Wilson and seconded by Chair Carlson, the meeting was adjourned at 6:50 p.m.

Respectfully Submitted,

Tara Landon