

The minutes presented within this document are a summary of the discussion that took place at the CCR Committee Meeting. To view the meeting in its entirety please go to: ([Sept.27,2023 CCR Meeting Recording.](#))



**Communication and Community Relations Committee Meeting Minutes**  
**\*Wednesday, September 27, 2023 - Amended**

A meeting of the Bristol Board of Education Communications and Community Relations Committee was held on September 27, 2023, at 7:00 p.m. in Room 36 of the Bristol Board of Education and via the Zoom Meeting Platform.

**PRESENT:** Committee members: Maria Simmons, Russell Anderson (zoom), Shelby Pons

**ALSO PRESENT:** Commissioners also present: Lorianne Osenkowski, Kristen Giantonio (zoom), Dr. Michael Dietter, Dr. Catherine Carbone, and Mr. Brian Burke.

**1. Call to Order:**

The meeting was called to order at 7:04 P.M.

**2. Approval of Minutes:**

The minutes were not approved from August 23, 2023. They will be revised and resubmitted.

**3. Public Comment:**

There was no public comment this evening.

**4. Strategic Planning Update:**

Mr. Burke shared the overview from Thought Exchange data which was created to gather feedback from families and staff.

**5. Communication Plan:**

\*Dr. Carbone shared her Communication Plan which was created in 2019 and ends in 2024. Note: Comm. Simmons questioned whether that was the Superintendent's plan or the District's plan.

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**6. Family Engagement Activities:**

All activities available for August and September of 2023 within the District, at the High School, Middle School, and Elementary levels were reviewed. It was noted that this list did not include PTA meetings, Booster Club meetings, athletic events, or other activities hosted by external organizations.

**7. School Activities:**

All Student Activities available for 2023-2024 at all High Schools, Middle Schools, and Elementary Schools were reviewed.

**8. HB 6822:**

\*Comm. Simmons reviewed this statute with the committee and discussed the importance of transparency. Dr. Dietter stated that we are compliant per Atty. Ritter, Shipman, and Goodman. Comm. Simmons cited a different interpretation of HB 6822 based on her independent research with a different attorney.

**9. ParentSquare Usage Update:**

Mr. Burke shared a brief overview of current ParentSquare metrics and usage.

**10. Community Relations (1000):**

This policy was read, reviewed, and discussed with the committee.

**11. Communication with the Public/Parent Involvement (1110.1):**

This policy was read, reviewed, and discussed with the committee.

**12. News Media Relations (1112):**

This policy was read, reviewed, and discussed with the committee.

**13. Grant Funded Family Engagement Activity Overview:**

This policy was read, reviewed, and discussed with the committee.

**14. Adjournment:**

The Communication and Community Relations Community meeting was adjourned at 9:04 p.m. by Commissioner Simmons.

Submitted by:

***Michelle L. Crowley***

Recording Secretary

Bristol Board of Education