

The minutes presented within this document are a summary of the discussion that took place at the CCR Committee Meeting. To view the meeting in its entirety please go to: [Oct. 25, 2023 CCR Meeting Recording](#).



**Communication and Community Relations Committee Meeting Minutes
Wednesday, October 25, 2023**

A meeting of the Bristol Board of Education Communications and Community Relations Committee was held on October 25, 2023, at 7:00 p.m. in Room 36 of the Bristol Board of Education and via the Zoom Meeting Platform.

PRESENT: Committee members: Maria Simmons, Russell Anderson (zoom), Shelby Pons

ALSO PRESENT: Commissioners also present: Lorianne Osenkowski, Kristen Giantonio, Dr. Michael Dietter, Dr. Catherine Carbone, Mr. Brian Burke, and Kristy Ricciardone (zoom).

1. Call to Order:

The meeting was called to order at 7:12 P.M.

2. Approval of Minutes:

On a motion by Commissioner Pons and seconded by Commissioner Simmons, the minutes were approved from August 23, 2023.

3. Approval of Minutes:

On a motion by Commissioner Simmons and seconded by Commissioner Pons for discussion. The motion was later amended by Commissioner Simmons to include revisions of the September 27th CCR meeting. The minutes will be revised and resubmitted.

4. Public Comment:

There was no public comment this evening.

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5. Family Engagement Activities for September and October:

All activities are available for September and October of 2023 within the District, at the High School, Middle School, and Elementary levels were reviewed. It was noted that this list did not include PTA meetings, Booster Club meetings, athletic events, or other activities hosted by external organizations.

6. Extra-Curricular Activities:

All student extra-curricular activities available for 2023-2024 at all High Schools, Middle Schools, and Elementary Schools were reviewed. The discussion around these activities included how to include the community at large. Mr. Burke spoke to the communication of these activities, they are posted on the BOE website, individual school websites, and through ParentSquare. He also mentioned that community members can be added to ParentSquare.

7. FOIA Rules Regarding Board Member Communication by Email and Text:

On a motion by Commissioner Simmons and second by Commissioner Pons a discussion regarding FOIA rules occurred. This item was tabled until next month's Policy Meeting.

8. Access to Board of Education Meeting Information:

On a motion by Commissioner Simmons and second by Commissioner Pons, this item was tabled until next month's Policy Meeting.

9. Family and Community Engagement Conference:

On a motion by Commissioner Simmons and second by Commissioner Pons, this item was tabled until next month's Policy Meeting.

10. Policy and Information Communication:

On a motion by Commissioner Simmons and second by Commissioner Pons, this item was tabled until next month's Policy Meeting.

11. Everyone Wins:

On a motion by Commissioner Simmons and second by Commissioner Pons, this item was tabled until next month's Policy Meeting.

12. Adjournment:

The Communication and Community Relations Community meeting was adjourned at 7:59 p.m. by Commissioner Simmons.

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Submitted by:

Michelle L. Crowley

Recording Secretary

Bristol Board of Education

APPROVED