

Greene-Hills School
HVAC Project Committee
Regular Meeting Thursday, September 8, 2022
At Greene-Hills School

Present: Russell Anderson (arr. 6:17), Danielle Couture, Scott Gaudet, David Hartley, David Mills, John Smith, and Cheryl Thibeault

Also Present: Peter Fusco and Roger Rousseau

1. CALL TO ORDER

The meeting was called to order at 6:01 p.m. by Chair Smith

2. APPROVAL OF MINUTES

On a motion by David Hartley and seconded by Ronald Burns, it was voted to approve the minutes from the January 13, 2022 Special Meeting.

3. PUBLIC PARTICIPATION

There was no public participation at this time

4. REVIEW CONTRACTORS QUALIFICATIONS

The purchasing agent sent out a request for qualifications to approximately 15 contractors. Of the 15 contractors, only four submitted their qualifications. They are Air Temp, All State, Modern Mechanical, and Sav Mor. The city of Bristol/Board of Education has worked with three of the four and there is no reason to believe the fourth is not qualified. They have a great reputation in the market.

There are four scenarios for consideration:

- a. Accept the four contractors and ask for proposals
- b. Determine a methodology to reject one or more firms on qualifications
- c. Having only 4 contractors is unacceptable and redo RFQ
- d. Scrap the RFQ's and not use them but use DAS instead

It is important to be specific of expectations during pre-bid and perform a comprehensive scope review with the engineer.

On a motion by David Hartley and seconded by Cheryl Thibeault it was unanimously voted to go with the four contractors that provided their qualifications and ask for proposals.

5. OLD BUSINESS

6. NEW BUSINESS

The schedule should take approximately 18 – 24 months. Bid docs will go out and bids are anticipated to be received by the end of this year. Looking to complete the project by September of 2024.

7. ADJOURNMENT

The meeting was adjourned at 6:46 p.m.

Respectfully submitted,

Tara Landon

Tara R. Landon

Administrative Assistant/Operations

APPROVED