

Memorial Boulevard Intradistrict
Arts Magnet School Committee
Regular Meeting October 27, 2022

Present: Dr. Michael Dietter, Lori Eschner, John Lodovico, Jaqueline Olsen, John Smith, and Chris Wilson

Also Present: Angela Cahill, Timothy Callahan, Ed D'Amato, Tom D'Amato, Michael Lane, Roger Rousseau, and Frank Tomcak

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Dietter.

2. APPROVAL OF MINUTES

On a motion by John Smith and seconded John Lodovico, it was unanimously voted to approve the minutes from the September 22, 2022 regular meeting.

3. PUBLIC PARTICIPATION

There was no public participation at this time.

4. PROJECT MANAGER'S UPDATE

Presented by Timothy Callahan

- Waiting on the payment from the state; the payment request is under review and the state requested additional backup
- The punch list is ongoing

5. CHANGE ORDER APPROVAL

On a motion by John Smith and seconded by John Lodovico it was unanimously voted to approve the change orders for D'Amato Downes, a Joint Venture, totaling \$69,606.70 as recommended by the Memorial Boulevard Intradistrict Arts Magnet School Finance Subcommittee and to take any action necessary.

6. ARCHITECT'S UPDATE

Presented by Michael Lane

- Working through punch list items and end user requests
- Finalization of theater equipment and FF&E

7. CONTRACTOR'S UPDATE

Presented by Frank Tomcak:

Work Completed

- Complete work requested by AHJ

- Wire terminations for motorized shades
- Window treatments (theater shades at arched windows)
- Removable railings around dust collector
- Closeout documents
- Punchlist over 90% complete

Work in Progress

- Balance of theater seating
- Complete punch list items
- Window draperies at media center
- Roof terrace pavers (infill underneath dust collector)

Work to Start

- Spray booth wiring (control panel on site)
- Balance Permanent STC doors for theater
- Window treatments (theater drapes)
- Blackout shades (studio Theater)
- Digital sign for South Street
- Permanent carpet 1st fl (Theater Wing, ramps only)
- Balance of stairwell rubber landings
- Door window shades (all classrooms)
- Balance of commissioning for theater AV and lighting
- New lights underneath canopies (receiving/costume shop)
- Countertop for AV station, 1st floor main theater
- Stage extensions/ramps under stage/stage storage carts
- Gym Logo (Winter Break)

Other Critical Milestones

- Procurement / delivery of long lead items (theater wing)
- “Day 2” Requests
 - Commons-acoustical issues
 - Theater seating
- Final C.O. (certificate of occupancy)

8. CHAIR REPORT

Presented by Dr. Dieter

- Operations is going well; the contractors have been very responsive
- Staff feedback has been positive regarding the equipment and the functionality of it.
- An acoustical technician visited the school and noted what could be done within the space is limitless (referring to the music suite areas)
- The mezzanine seats are having field adjustments to accommodate knee space

- Box seat infill is to resolve space concerns – adjustments with infill will extend the walkway that runs north to south and will fit two people
- There will be a meeting with Angela regarding the seating issue and how it wasn't flagged
- There is an interest in rentals – Parks and Rec will begin some exercise programs in the gym starting in November.

9. EXPENDITURE REPORT

- \$58,733,807.2896 has been spent
- \$19,235,463.06 has been received from the state – the last payment request to the state has been approved
- The last payment application was sent for \$14.8 million – waiting to receive the payment from the state. They requested additional backup to review before processing the request

10. OLD BUSINESS

- John Smith would like the architect to design a protective system for the lower windows in the gym.

11. NEW BUSINESS

There was no new business at this time

12. ADJOURNMENT

The meeting was adjourned by Chair Dietter at 6:48 p.m.

Respectfully submitted,

Tara Landon

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Administrative Assistant/Operations