

Memorial Boulevard Intradistrict Arts Magnet School Committee
Regular Meeting
September 22, 2022

Present: Dr. Michael Dietter, Cheryl Assis, John Lodovico, John Smith, and Chris Wilson

Also Present: Timothy Callahan, Ed D'Amato, Tom D'Amato, Michael Lane, Roger Rousseau, and Frank Tomcak

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Dietter.

2. APPROVAL OF MINUTES

On a motion by John Smith and seconded John Lodovico, it was unanimously voted to approve the minutes from the August 25, 2022 regular meeting.

3. PUBLIC PARTICIPATION

There was no public participation at this time.

4. PROJECT MANAGER'S UPDATE

Presented by Timothy Callahan

- Melnick has completed a mock-up of two rows of theater seating in the mezzanine
 - It was tested with a height of 6' 2" and they fit in the space
 - John Smith is working with Melnick to get an estimate to complete all of the seating in the mezzanine
- QAM and the theater consultant are working on the layout for the box seats
- Mike Lane, Tom D'Amato, Tom Romaniello, and Frank Tomcak have continued to be available and work through the open items
- Three pay applications were combined to one large pay application to the state totaling about \$14M – The state is working on the reimbursement

5. CHANGE ORDER APPROVAL

On a motion by John Smith and seconded by John Lodovico, it was unanimously voted to approve the change orders for D'Amato Downes, a Joint Venture, totaling \$21,047.39 as recommended by the Memorial Boulevard Intradistrict Arts Magnet School Finance Subcommittee and to take any action necessary.

6. ARCHITECT'S UPDATE Presented by Angela Cahill and Michael Lane

- The main focus is the punch list and day 2 requests
- Working through final FF&E and technology

7. CONTRACTOR'S UPDATE

Presented by Frank Tomcak:

Work Completed

- Existing Stone Foundation Repairs
- Exterior Signs (substantially complete)
- Panel Radiators in Main Stairwells (substantially complete)
- Install Trash Receptacles (outside, north entrance)
- Vertical Light Bars at Face of Mezzanine in Theater Space
- Window Treatments at Gym

Work In Progress

- Window treatments (theater)
- Balance of Theater Seating
- Balance of Stairwell Rubber Landings/Treads
- Permanent Carpet 1st Floor (Theater Wing)
- Balance of commissioning for theater AV and lighting
- Complete Punch-List Items

Work to Start

- Complete work requested by AHJ (gates at ramp)
- Spray booth wiring (control panel in fabrication)
- Permanent STC doors for theater
- Final CO Items (gates, signage)

Other Critical Items/Milestones

- Procurement/delivery of long lead items (theater wing)
- Closeout/Training
- "Day 2" requests
- Final Certificate of Occupancy

8. CHAIR REPORT

Presented by Dr. Dieter

- School is in full swing – students were brought back on 8/30
- The Mum Festival is this weekend T
 - The theater lower level will be open
 - The field will be turned back to the BOE with no damage
- At last month's meeting there was public comment regarding some items that were left in the building. Dr. Dieter and Timothy Callahan followed up with Mr. Coan. Due to the environmental conditions, the items could not be salvaged. It was considered regulated waste and had to be disposed of appropriately.

9. EXPENDITURE REPORT

- \$57,486,188.88 has been spent
- \$19,235,463.06 has been received from the state – the last payment request to the state has been approved
- The last payment application was sent for \$14.8 million

10. OLD BUSINESS/NEW BUSINESS

- Consideration for window protection on the lower windows in the gym should be taken into account.

11. ADJOURNMENT

The meeting was adjourned by Chair Dietter at 6:58 p.m.

Respectfully submitted,

Tara Landon

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Administrative Assistant/Operations

APPROVED