

Memorial Boulevard Intradistrict
Arts Magnet School Committee
Regular Meeting February 24, 2022

Present: Dr. Michael Dietter, Cheryl Assis, Lori Eschner, John Lodovico, Jaqueline Olsen, John Smith, Frank Stawski, and Chris Wilson

Also Present: Timothy Callahan, Dr. Catherine Carbone, Ed D'Amato Jr., Tom D'Amato, Mike Lane, and Frank Tomcak

1. CALL TO ORDER

The meeting was called to order at 6:31 p.m. by Chair Dietter.
Reviewed the meeting norms

2. APPROVAL OF MINUTES

On a motion by John Lodovico and seconded Frank Stawski, it was unanimously voted to approve the minutes from the January 27, 2022 regular meeting.

3. PUBLIC PARTICIPATION

There was no public participation at this time.

4. PROJECT MANAGER'S UPDATE

Presented by Tara Landon

- The FF&E package is finished and approved at OSCGR
 - Some FF&E was put out to bid, other will be bought on state contract
- On schedule for a 6/1/2022 turnover
- Sign package was approved at P&Z – DDJV is working on costs for the package

5. CHANGE ORDER APPROVAL

On a motion by John Smith and seconded by John Lodovico, it was unanimously voted to approve the change orders for D'Amato Downes, a Joint Venture, totaling (\$39,161.00) as recommended by the Memorial Boulevard Intradistrict Arts Magnet School Finance Subcommittee and to take any action necessary.

6. ARCHITECT'S UPDATE

Presented by Mike Lane

- Theater phase is the “big push” – looking to answer any RFI's
- Reviewing submittals for closeout packages
- Final coordination for the technology package before OSCGR approval

7. CONTRACTOR'S UPDATE

Presented by Frank Tomcak:

Work Completed

- Classroom / corridor flooring, 2nd & 1st floor (academic wing)
- Final painting, 2nd floor (academic wing)
- Final painting, 1st floor substantially complete (academic wing)
- Hang drywall / taping / prime walls, ground floor (academic wing)
- Kitchen / server room plumbing, ground floor (academic wing)
- Hang drywall in kitchen / install quarry tile (academic wing)
- Tiling bathrooms, ground floor (academic wing)
- Electrical rough-in at ground floor / lower level (theater wing)
- Hang drywall in gallery, band, and chorus (theater wing)
- Roof screens at gym (addition)
- Tile bathrooms / lockers within new locker rooms (addition)
- Hang drywall / taping / painting at costume shop / scenic crafts (addition)
- Stairwell floor prep for new nosings / landings

Work In Progress

- Elevator 2 cab install (theater wing)
- Porcelain tile in bathrooms (theater wing)
- Complete balance of taping & painting, ground floor (academic wing)
- Millwork, 1st & ground floor (academic wing)
- Complete above ceiling work, ground floor (academic wing)
- Prep / paint new gym with accent colors (addition)
- Install material lift for costume shop (addition)
- Gym Equipment installation (addition)

Work to Start

- Window treatments (academic wing)
- Lab faucets, gas valves, FE cabs, (academic wing)
- Final finishes (FE cabs, signage, wood railings, device covers, etc. (academic wing))
- Hang wood doors (academic wing)
- Kitchen equipment install (hood / walk-in coolers)
- Hang drywall in recording studio, MIDI lab lower level (theater wing)
- Mechanical equipment startups / commissioning all systems
- Re-mobilize to finish site activities / de-mobilize officetrailer
- Aluminum storefront / doors, existing building (hold till spring)

Other Critical Items/Milestones

- Procurement of long lead items

8. CHAIR REPORT

Presented by Dr. Dieter

- Reached out to the committee members earlier in the month regarding the 63M and OSCGR – gave a brief update what steps are being taken to address the 63M issue
- Enrollment at the middle School level is complete and there is now a waitlist

- Community forum will be scheduled for the end of March or early April
- Three Bristol students on the project until the end of the school year – Thanks to DDJV and QAM for sponsoring them

9. EXPENDITURE REPORT

- \$43,141,198.41 has been spent
- \$14,802,263.06 has been received from the state
- Waiting on payment for the last payment request submitted

10. OLD BUSINESS/NEW BUSINESS

There was no old or new business at this time.

11. ADJOURNMENT

The meeting was adjourned by Chair Dietter at 6:58 p.m.

Respectfully submitted,

Tara Landon

Tara Landon
Administrative Assistant/Operations

APPROVED