

**BRISTOL BOARD OF EDUCATION  
SPECIAL OPERATIONS COMMITTEE MEETING MINUTES  
MONDAY JANUARY 3, 2022**

The Operations Committee met on Monday, January 3, 2022 via Zoom online platform.

Present: Committee Chair Eric Carlson (arrived @ 10:30 a.m.), John Sklenka, and Chris Wilson

Also Present: Timothy Callahan, Roger Rousseau

**1. CALL TO ORDER**

The meeting was called to order at 9:07 pm by Commissioner Wilson

Pledge of Allegiance

The meeting norms were reviewed.

**2. REVIEW OF ARCHITECTURAL QUALIFICATIONS AND PROPOSALS RELATIVE TO THE ROOF REPLACEMENT AT EDGEWOOD SCHOOL**

Four firms were interviewed.

CW Architects - \$42,940

- Represented by:
  - Christopher Williams

Friar Architects - \$35,000

- Represented by:
  - Brian Hurlburt, Michael Memmott, Michael Sorano and Peter Folino (Eagle Environmental)

O'Riordan Migani Architects - \$55,400

- Represented by:
  - Aidan Migani, Joseph Migani, and Joan O'Riordan

There was a brief break in the meeting from 11:07 a.m. to 1:00 p.m.

Hibbard & Rosa Architects - \$25,200

- Represented by:
  - Tom Hibbard

All the firms gave a brief description about their company and a review of the schedule. They all expressed concerns on the significant lead times for materials. Discussion after interviews ensued. Based on the scoring criteria and the interview process, the committee unanimously agreed to engage with Friar Architects.

***On a motion by Commissioner Wilson and seconded by Commissioner Sklenka, it was resolved that the Operations Committee acting as the Edgewood Roof building committee approves to award Contract 2P22-047 Architectural Services Relative to Roof Replacement at Edgewood School to Friar Architecture, Inc. in the amount of \$35,000 and to send to City Council for appropriate action.***

**3. ADJOURNMENT**

*The meeting was adjourned at 1:56 p.m..*

Respectfully Submitted,

Tara Landon

APPROVED