

**BRISTOL BOARD OF EDUCATION  
SPECIAL OPERATIONS COMMITTEE MEETING MINUTES  
TUESDAY, JANUARY 4, 2022**

The Operations Committee met on Tuesday, January 4, 2022 via Zoom online platform.

Present: Committee Chair Eric Carlson, John Sklenka, and Chris Wilson

Also Present: Timothy Callahan, Roger Rousseau

**1. CALL TO ORDER**

The meeting was called to order at 12:32 p.m. pm by Chair Carlson  
Pledge of Allegiance  
The meeting norms were reviewed.

**2. REVIEW OF ENGINEERING QUALIFICATIONS AND PROPOSALS RELATIVE TO THE CHIPPENS HILL MIDDLE SCHOOL FUEL OIL UST AND DIESEL FUEL UST**

Four firms were interviewed.

BL COMPANIES - \$24,250

- Represented by:
  - Sam Haydock and Blair Richardson

Alfred Benesch & Company - \$40,400

- Represented by:
  - Ryan Scrittorale and Larry Webster

Friar Associates - \$13,245

- Represented by:
  - Brian Hurlburt, Mike Memmott, Jim Marenzano, Mike Sorano, and Pete Folino (Eagle Environmental)

Weston & Sampson - \$106,200

- Represented by:
  - Tyler Cofelice, Evan Fair, John Figurelli, and John Zbell

All the firms gave a brief description about their company and a review of the schedule. They all expressed concerns on the significant lead times for materials. Discussion after interviews ensued. Based on the scoring criteria and the interview process, the committee unanimously agreed to engage with Alfred Benesch & Company.

***On a motion by Commissioner Sklenka and seconded by Commissioner Wilson, it was resolved that the Operations Committee acting as the Chippens Hill Middle School Fuel Oil UST and Diesel Fuel UST building committee approves to award Contract 2P22-048 Engineering Services Relative to the heating fuel UST and the diesel fuel UST at Chippens Hill Middle School to Alfred Besch & Company in the amount of \$40,400 and to send to City Council for appropriate action.***

**3. ADJOURNMENT**

*The meeting was adjourned at 3:36 p.m..*

Respectfully Submitted,

Tara Landon

APPROVED