

**BRISTOL BOARD OF EDUCATION
REGULAR OPERATIONS COMMITTEE MEETING MINUTES
WEDNESDAY, OCTOBER 27, 2021**

The Operations Committee met on Wednesday, August 25, 2021 via Zoom online platform.

Present: Committee Chair Eric Carlson, John Sklenka (Arr. 6:04 p.m.), and Chris Wilson

Also Present: Lauren Bent, Jill Browne, Timothy Callahan, Dr. Catherine Carbone, Dr. Michael Dietter, and Peter Fusco

1. CALL TO ORDER

The meeting was called to order at 6:00 pm by Chair Carlson
Pledge of Allegiance
The meeting norms were reviewed.

2. APPROVAL OF THE MINUTES

August 25, 2021 REGULAR MEETING

A motion by Commissioner Wilson and seconded by Chair Carlson, it was unanimously voted to approve the August 25, 2021 regular meeting minutes.

3. PUBLIC COMMENT

There was no public comment at this time

4. CAPITAL PLAN BUILDING COMMITTEE CHMS UST REPLACEMENTS, EDGEWOOD ROOF REPLACEMENT

There are three projects that the OPS committee will serve as the building committees for.

- CHMS Heating Oil Underground Storage Tank Replacement
- CHMS Diesel Fuel Underground Storage Tank Replacement
- Edgewood School Roof Replacement

They all have a similar schedule.

- Establish the OPS as the building committee and get local approvals – November 2021
- State Approvals – March/April 2022
- Begin Construction – June 2022
- Substantial Completion – August 2022

The full board unanimously voted to approve the Capital Improvement Plan in February 2021. These projects are part of the approved plan.

The Operations Committee can act as the building committee for these projects because the total cost of the projects falls below the \$1.5M threshold that is required to form a formal building committee by the city ordinances.

On 11/03/2021, the BoE votes to request City Council to establish the OPS Committee as the Building Committee. During this meeting there are additional state required resolutions that will need to be approved to continue to move forward with the project and those resolutions will also be addressed at the 11/9/2021 City Council meeting.

The Ops Committee will review the RFP responses and choose the vendor in the spring and construction will start in June 2022.

Commissioner Wilson pointed out that it is possible three of the nine board members who would be acting on these resolutions may no longer be board members at that meeting even though it is there last. He asked if it makes sense to put this off until the December meeting.

Dr. Carbone stated that the three candidates who may be replaced have the most knowledge on how these projects came to fruition. In addition, these projects were already approved by the BoE and City Council and these are state required resolutions as part of the state application.

5. OLD BUSINESS

None at this time

6. NEW BUSINESS

None at this time.

7. ADJOURNMENT

On a motion by Commissioner Sklenka and seconded by Chair Wilson, the meeting was adjourned at 6:12 p.m.

Respectfully Submitted,

Tara Landon