

Memorial Boulevard Intradistrict
Arts Magnet School Committee
Regular Meeting April 22, 2021

Present: Dr. Michael Dietter, Cheryl Assis, Lori Eschner, John Lodovico, Stephan Masotti, David Preleski, John Smith arr. 6:51 p.m.), Frank Stawski, and Chris Wilson

Also Present: Angela Cahill, Tim Callahan, Ed D'Amato Jr., Tom D'Amato, Roger Rousseau, and Frank Tomcak

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Dietter.
Reviewed the meeting norms

2. APPROVAL OF MINUTES

On a motion by John Lodovico and seconded Frank Stawski, it was unanimously voted to approve the minutes from the March 25, 2021 regular meeting.

3. PUBLIC PARTICIPATION

There was no public participation at this time.

4. PROJECT MANAGER'S UPDATE

Presented by Tim Callahan

- The Mayor was onsite for a tour of the project
- There are bricks from the original building that were cleaned and set aside for future use
- There is still 1.9M in CM contingency – Approx. \$62,000 has been used
- The owner's contingency had 1.76M and is now at 1.4M – Approx. \$200,000 has been used
- State change order #1 has been Approved by the state – they deemed of the \$508,564, only \$921.00 was deemed ineligible

5. ARCHITECT'S UPDATE

Presented by Angela Cahill

- FF& E meetings are ongoing – waiting for the next phase of design
- Continues to coordinate where the artifacts are going on site
- Minerva is getting a new base
- The coordination regarding the light fixture is continuing
- Mentoring program is going very well

6. CONTRACTOR'S UPDATE

Presented by Frank Tomcak:

Work Completed

- Patching substantially complete at porticos on the east side
- Light gauge framing, 1st floor
- New foundation wall replacing rubble wall
- Site demo / storm drainage at north parking lot
- Clean demo / punch list for demo subcontractor is substantially complete
- Fire suppression system on 3rd & 2nd floor
- Lower level load bearing masonry at addition
- Excavation / prep for elevator #2 pit
- Framing & sheetrock tops of walls at 2nd & 3rd floor
- Exterior masonry wash down on east, south, west, north
- Windows removal on north & east
- Footing / foundation wall for addition (south end)

Work in Progress

- MEP rough-in on 3rd floor, 2nd, and 1st (ductwork. Plumbing)
- Framing tops of walls, 1st floor
- Enlarging openings on 1st floor for new door frames
- Lead abatement, ground floor at old gym
- Window abatement, removal, & temp protection on south side
- Structural steel for addition (lower level)
- Setting light pole bases / UG conduit in new parking lot, north side
- Prep subgrade for new parking lot, north side
- Milling asphalt along east side of building (new bus loop)
- Utility coordination at theater wing

Work to Start

- Binder course for north lot
- Excavate down to new grade for bus loop / main entry (east side)
- Concrete slab on grade for addition (costume shop, lower level)
- Slab on deck for addition (gym, locker rooms)
- Backfill gym foundation, utilities, slab on grade, masonry
- Set carriers for new plumbing fixtures on 2nd and 1st floor
- Steel reinforcement for mechanical equipment, 3rd floor (RTU #3)
- Spray foam insulation, 3rd floor academic wing
- Stage floor removal / replacement

Other Critical Items/Milestones

- Procurement of long lead items
- Window removal & replacement
- COVID-19 update

On a motion by John Smith and seconded by John Lodovico, it was unanimous to approve the change orders for D'Amato Downes, a Joint Venture, totaling (\$1754.51) as recommended by the Memorial Boulevard Intradistrict Arts Magnet School Finance Subcommittee and to forward to City Council for approval.

7. REVIEW OUTSTANDING SITE ITEMS

Presented by Timothy Callahan

- Reviewed approximate locations for exterior site items – Digital sign, Front lit sign, and Analog clock location
- This is to run conduit in the event for future use for the signs and clock
- The decision for the signs will be done closer to the end of the project and affordability
- Early planning stages of the dedication plaque
- Looking at a more decorative railing around the building
- A suggestion by John Lodovico to include the Veteran's Council in the site planning for the signs
 - John Smith stated it will also have to go to the Park's Board

8. CHAIRMAN'S REPORT

Presented by Dr. Dieter

- Visited Melnick's this week for a meeting regarding the theater light fixture
- There were preliminary discussions regarding the materials used instead of the glass – polycarbonate vs acrylic
- OTL hosted a curriculum workshop at the New Britain Museum of American Art
- The BoE members are invited to tour of the site
- Topping off ceremony is being planned for mid to late May

9. EXPENDITURE REPORT

- \$15,538,632.97 has been spent
- \$4,884,965.03 has been received by the state
- There was a payment request submitted for reimbursement on April 12, 2021

10. OLD BUSINESS/NEW BUSINESS

On a motion by John Lodovico and seconded by John Smith it was voted to add an item to the agenda.

- The item added to the agenda is to consider placement of the theater clock

On a motion by John Lodovico seconded by Frank Stawski, it was voted to approve consider a decision on the theater clock location.

- The three options for the theater clock placement were:
 - In the theater on the side wall
 - In the lobby by the ticketing booth
 - Offsite (Historical Society or City Hall)

On a motion by Frank Stawski and seconded by Cheryl Assis, it was voted to approve placement of the theater clock in the lobby.

- Frank Stawski asked when the committee can meet in person again
 - Because of the current COVID restrictions, we are unable to have all parties meet although it is likely that next month will be possible

11. ADJOURNMENT

The meeting was adjourned by Chair Dietter at 7:35 p.m.

Respectfully submitted,

Tara Landon

Tara R. Landon

Administrative Assistant/Operations

APPROVED