

Stafford School
Roof Replacement Committee
Regular Meeting, February 20, 2020

Present: Chair Kris Irvine (arr. 5:35), John Friemouth, Mike LaMothe, Karen Vibert, and Andrew Wood

Absent: Tamysa Cobbs, Justin Mauldin, Richard Rozanski

Also Present: Jill Browne, Timothy Callahan, and Ken Linsley(SP&A)

1. CALL TO ORDER

The meeting was called to order at 5:33 p.m. Jill Browne

2. APPROVAL OF MINUTES

On a motion by Karen Vibert and seconded by Mike Lamothe, it was unanimously voted to approve the meeting minutes from January 16, 2020.

3. PUBLIC PARTICIPATION

None at this time

4. PROJECT MANAGERS UPDATE

Timothy Callahan presented:

- The grant was filed with the state on 2/10/2020. We are waiting to hear back from them.
- Ken Linsley will be reviewing final plans and estimate to bring to the state for the PCR meeting.
- The next step in the process is to set up the PCR meeting.

5. ARCHITECT'S UPDATE

Ken Linsley presented:

- Reviewed final plans and final cost estimate (On file in the Facilities office at the Board of Education Central Office)

On a motion by Karen Vibert and seconded by Mike Lamothe it was RESOLVED, that the Stafford School Roof Replacement Committee approves the Final Plans and Project Manuals as prepared for bidding and dated 02/12/2020, and the Professional Cost Estimate, completed in accordance with Level 3 of ASTM International Standard E1557, Standard Classification of Building Elements and related sitework-UNIFORMAT II 2020, dated 02/12/20, for the Stafford School Roof Replacement Project to include Solar Panels, and Mechanical Upgrades located at 212 Louisiana Avenue in Bristol, CT.

- The plans include for the chimneys to be raked and repointed.

- The drawings account for 176 solar panels – this amount may fluctuate more or less depending on the manufacturer.
- There are no issues with the existing switch gear.
- Solar panels will be installed on sleds to be installed over a “slip sheet” so there will be no direct contact with the new roof membrane.

6. New Business

None at this time

7. Adjournment

The meeting was adjourned at 6:04 p.m.

Respectfully submitted,

Tara Landon

Tara R. Landon

Administrative Assistant/Operations

APPROVED