

**BRISTOL BOARD OF EDUCATION  
REGULAR OPERATIONS COMMITTEE MEETING MINUTES  
WEDNESDAY FEBRUARY 26, 2020**

The Operations Committee met on Wednesday February 26, 2020 in Room 36 at the Board of Education Administration Building, 129 Church Street, Bristol.

Present: Committee Chair Eric Carlson (arr. 6:10 p.m.), John Sklenka, and Chris Wilson (via phone)

Also Present: Jill Browne, Timothy Callahan, Dr. Catherine Carbone, Jennifer Dube, Kristen Giantonio, and Allison Wadowski

**1. CALL TO ORDER**

The meeting was called to order at 6:04 pm by Commissioner John Sklenka

**2. APPROVAL OF THE MINUTES OF THE JANUARY 22, 2020 SPECIAL MEETING**

*On a motion by Commissioner Wilson and seconded by Commissioner Sklenka, it was unanimously voted to approve the January 22, 2020 meeting minutes.*

*On a motion by Commissioner Wilson and seconded by Commissioner Sklenka, it was unanimously voted to move agenda item #5 "Enrollment Study Update" before agenda item #3 "Feasibility Study Review."*

**3. ENROLLMENT STUDY UPDATE**

**Dr. Catherine Carbone Presented:**

Dr. Carbone reached out to Milone and MacBroom for an updated enrollment study. They produced a draft that shows enrollment is trending higher than it originally forecast. The report also indicated higher enrollment in the middle schools. The completed enrollment study should be available at the next meeting. The south side and the west end are trending higher in light of two housing complexes going up.

**4. FEASIBILITY STUDY REVIEW**

**Dr. Catherine Carbone and Jill Browne Presented:**

The feasibility study that was conducted in 2017 was reviewed. To review the full report, it can be found on the Board of Education website. At the time, the choice was to "do nothing" which was really not a "do nothing" decision as there was a list of updates to the facilities that were to be considered, some of which have been done and some are in the works.

It is important to note, at the time the "do nothing" option was approved, the enrollment data was projected lower than where it stands now and in fact, is trending higher.

In making a recommendation for the next steps, it is important to consider:

- What does the district have?
- What does the district want?
- What does the district do moving forward?

Based on the enrollment trending higher, Jill Browne will reach out to Angela Cahill from QA&M to explore an update on the 2017 feasibility study.

***On a motion by Commissioner Sklenka and seconded by Chair Carlson, it was unanimously voted to reach out to QA&M for costs on revisiting the feasibility study after the enrollment study is complete.***

## **5. BUILDING PROJECTS UPDATE**

**Timothy Callahan Presented:**

Greene-Hills School litigation:

- Corporation Counsel is working with the
- BOE Scheduled for trial in mid-July.

Memorial Boulevard Arts Magnet School

- Project is moving according to the plan
- Finishing up underground utility scoping
- Phase 1 Hazmat construction is scheduled to begin in late May

Bristol Central and Bristol Eastern Oil Tanks

- BCHS will have a removal and replacement
- BEHS will have a removal only
- The state grant applications have been submitted for both projects
- There will be approximately 60% state reimbursement

South Side School HVAC Upgrades

- Worked through DD estimate
- A meeting is scheduled 2/27 to review the updated estimate and walk through the school

Stafford Roof Replacement

- The state grant application has been submitted
- This project includes photovoltaics
- State reimbursement is approximately 60%
- Slated to be substantially complete by the end of the summer 2020

Northeast Middle School Ceiling Tiles

- The bids were favorable and within budget
- Conn Acoustics was the lowest qualified vendor

#### Northeast Middle School Gym Floor Replacement

- Hazmat vendor has been contacted
- QA&M is the architect providing flooring documents
- The work will be done over the summer
- Scope of work is asbestos abatement and new floor as well as bleachers

#### Security Construction and Updates

- This will be presented to the 2021/2022 CIP

John Sklenka has many questions. Jill Browne asked that his questions be submitted in writing and they can be answered and distributed among the committee.

### **6. PUBLIC PARTICIPATION**

Commissioner Giantonio had a question regarding clarification on the feasibility study. Was the recommendation to close one school; Edgewood?

- After a review, Option 4 did not include closing Edgewood.

Commissioner Giantonio inquired about Milone & MacBroom's enrollment study. Were they taking into account the new developments?

- The preliminary report includes the developments.

Commissioner Giantonio also stated the housing that is being developed was supposed to be 55 and older but is not. We need to provide this information to Milone & MacBroom to help in their study.

John Sklenka asked when the high schools will be on the CIP. Their last renovation was in 1998 and 1999.

- They are listed lower on the needs list according to the feasibility study; however, preliminary information is being worked on for roof replacements and mechanical upgrades.

### **7. BOE COMMISSIONER COMMENTS**

None at this time

### **8. ADJOURNMENT**

There being no other business to come before the committee. The meeting was adjourned at 6:54 p.m.

Respectfully Submitted,

Tara Landon