

Stafford School
Roof Replacement Committee
Regular Meeting, January 16, 2020

Present: Chair Kris Irvine, Mary Fortier, John Friemouth, Mike LaMothe, Karen Vibert, and Andrew Wood

Absent: Tamysa Cobbs, Justin Mauldin, Richard Rozanski

Also Present: Jill Browne, Timothy Callahan, and Ken Linsley(SP&A), and Roger Rousseau

1. CALL TO ORDER

The meeting was called to order at 5:32 p.m. Timothy Callahan

2. APPROVAL OF MINUTES

On a motion by Mary Fortier and seconded by John Friemouth, with 1 abstention, it was voted to approve the meeting minutes from September 19, 2019.

On a motion by John Friemouth and seconded by Kristin Irvine, with 1 abstention, it was voted to approve the meeting minutes from November 21, 2019.

3. PUBLIC PARTICIPATION

None at this time

4. PROJECT MANAGERS UPDATE

Timothy Callahan presented:

- Project on schedule
- 50% through DD
- Structural analysis to make sure roof can support the PV
- Work should be completed during the summer 2020 and finishing end of August
- Closeout in October
- Filing the paperwork with the state in February

5. ARCHITECT'S UPDATE

Ken Linsley presented:

- Results of structural analysis
- Sloped roofs were questionable for weight bearing – Like to see 8 lbs. per ft. they were coming in @ 7 lbs. per ft. Same issue with the gymnasium
- Engineers went back to supplier looking for a lighter PV and there is a lighter one
- Shared a drawing with placement of the PV's on the roof
- PV's will provide pproximately 30% energy savings

- Next meeting there should be completed documents for approval
- Architectural documents are approximately 80% complete
- EPDM roofing membrane – recommended to use a white membrane for PV use. The white is difficult to get as it is slowly being taken off the market
- Reached out to manufacturers – black roof will not be a problem

Roger Rousseau made note we will need City Council to award the contract for the contractor and wants to ensure we are diligent with our schedule. Tim Callahan will review the dates and discuss schedules further

6. REVIEW AND APPROVE THE 2020 MEETING CALENDAR

On a motion by Karen Vibert and seconded by Mary Fortier it was unanimously voted to approve the meeting calendar for 2020.

7. New Business

- There were questions about the transfer of solar if they are losing savings going to a smaller panel
- At what height will snow need to be shoveled off the roof

8. Adjournment

The meeting was adjourned at 5:55 p.m.

Respectfully submitted,

Tara Landon

Tara R. Landon

Administrative Assistant/Operations