

Stafford School
Roof Replacement Committee
Regular Meeting, November 21, 2019

Present: Chair Kris Irvine and John Friemouth

Also Present: Jill Browne, Timothy Callahan, and Ken Linsley SP&A

1. CALL TO ORDER

The meeting was called to order at 5:31 p.m. Chair Irvine

2. APPROVAL OF MINUTES

The minutes from the previous meeting were not approved. There was not a quorum.

3. PUBLIC PARTICIPATION

None at this time

4. PROJECT MANAGERS UPDATE

Tim Callahan stated the project is currently on schedule; Ken Linsley will talk about it. There has been survey work on the roof done. Silver Petrucelli is making progress on drawings.

5. ARCHITECT'S UPDATE

Ken Linsley stated they have visited the school and made their observations as well as archives drawings. Approximately, 1/3 of the the roof area of the facility was in the drawings. Because there was some missing information, they went to the site for field measurements for solar and architectural. A Structural Engineer will need to schedule to analyze the roof structure for the weight bearing component. Construction documents will be presented at the January meeting for approval. The PCR will be scheduled at the state shortly after that approval. The plan is to go out to bid by February. Hazmat testing needs to be scheduled.

6. New Business

No new business at this time

7. Adjournment

The meeting was adjourned at 5:41 p.m.

Respectfully submitted,

Tara Landon

Tara R. Landon
Administrative Assistant/Operations