

Stafford School
Roof Replacement Committee
Special Meeting July 24, 2019

Present: Mary Fortier, John Freimouth, Karen Hintz, Mike Lamothe, and Andrew Wood

Also Present: Roger Rousseau

Excused: Tamysa Cobbs, Kristin Irvine, Justin Mauldin and Richard Rozanski

1. CALL TO ORDER

The meeting was called to order at 4:33 p.m. by Tara Landon

2. INTERVIEW ARCHITECTS AND TAKE ANY ACTION NECESSARY

Four firms were interviewed; Friar Associates, Hibbard & Rosa, Christopher Williams, and Silver, Petrucelli & Assoc. All four firms had 30 minutes which included approximately 20 minutes of them speaking and 10 minutes of Q & A.

On a motion by Karen Hintz and seconded by Mary Fortier, it was unanimously Resolved, that the Stafford Roof Replacement Committee hereby approves Silver, Petrucelli, & Associates to be awarded the Contract 2P19-047B, Architectural Services Relative to Roof Replacement at Stafford Elementary School in the amount of \$22,750.00 and to forward on to City Council for approval.

Discussion ensued after the interviews regarding adding PV's to the project. It was learned that PV's are a reimbursable component of the project if it is done at the same time as the roof replacement.

On a motion by Karen Hintz and seconded by Mary Fortier, it was unanimously voted to approve the modification the Education Specifications with the of inclusion of photovoltaics to the project scope and send to the full board for approval.

3. Adjournment

On a motion by Mary Fortier and seconded by John Freimouth, it was unanimously voted to adjourn the meeting at 7:30 p.m.

Respectfully submitted,

Tara Landon

Tara R. Landon
Administrative Assistant/Operations