

Memorial Boulevard Intradistrict
Arts Magnet School Committee
Regular Meeting October 24, 2019

Present: Cheryl, Assis (arr. 7:30 p.m.), Dr. Michael Dietter, Lori Eschner, Frank Stawski, John Lodovico, Dave Preleski, John Smith, and Chris Wilson

Excused: Steve Masotti

Also Present: Angela Cahill, Tim Callahan, Dr. Catherine Carbone, Tony D'Amato, Tony Forman, David Heer, Rusty Malik, and Roger Rousseau

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Chair Dietter.

Chair Dietter noted and reviewed the norms for all meetings. Collectively, the BOE commissioners with the Superintendent crafted the norms that should be followed at all meetings. The norms are as follows:

- All participants have equal voice and airtime is shared
- Assume positive intentions
- Be honest and open to cultivate trust
- Respect and honor diversity of opinions, beliefs, and perspectives
- Focus on ideas, practices and the work...not people
- Maintain active participation, engage in the work of the meeting
- Disagree respectfully

These norms can be found at the bottom of all of the published agendas.

2. APPROVAL OF MINUTES

On a motion by John Lodovico and seconded by Frank Stawski, it was unanimously voted to approve the minutes of the regular meeting on September 26, 2019.

3. PUBLIC PARTICIPATION

There was no public participation at this time.

4. PROJECT MANAGER'S UPDATE

Tim Callahan presented:

- The project is progressing
- QA&M will present the updated design
- Met with D'Amato Downes for a walkthrough to start discussions of turning over the building
- Roger Rousseau is still waiting on information from Downes regarding Builders Risk insurance. Before the building is turned over, there should be a policy
- There are some funds set aside for heating the building – there is talk of “draining down the systems”
- Discussion during the walkthrough was just a “kick-off” to start discussions of what needs to be done next, how it will be done
- They are investigating the most cost effective way for the heating component of the building until construction starts
- There may be contractual changes prior to building turnover – this will need to be approved by the building committee and City Council

5. ARCHITECT'S UPDATE

Angela Cahill Presented:

- The black box is back
- The updated design was reviewed (a copy is in the Facilities office at the BOE Central Office)
- Tony Forman from Nextstage Design presented their update on seating
- After removing obstructed view seating and widening the aisles and seats, there will be seating for 630
- Chair Dietter spoke with Josh Medeiros regarding the seating: The desire is to have more seating; however, it would not have an effect on the shows performing as the productions would host an additional show
- Tony Forman added, because it is a school vs. a community project, in order to provide a supportive environment for students, it is important to take out the obstructed seats
- With a smaller venue, it provides an intimacy of the theater and gives an opportunity to use the stage for all gamuts
- Frank Stawski stated it was not the “theater group” pushing for the 750 seats, it was a host of many people over the course of several meetings
- Nextstage is still in the early stages of analyzing the space for ADA and wheelchair accessibility

- There are ongoing discussions regarding the black box
 - This area will be used for acting, dance, movement, exercise
 - This space will have a semi-sprung floor on neoprene pads
 - Both rehearsals and performances can be done in this area
 - A mirror will be on the wall and there will be draperies around the perimeter
 - This area will house a storage space for props
 - There will be seating for approximately 75 people
- Currently in early stages of stage curtains, lighting, and rigging system investigations
- Looking into possibly extending the stage out
- Looking into placement for control positions - lighting, sound, and stage manager
- Stage house has windows – there is an idea to have barn door type shutters

6. CONSTRUCTION MANAGER UPDATE

David Heer Presented:

- There was a meeting with D'Amato Downes and Tim Callahan to review the building
- Looking to take as much offline and to have a plan in place for the winter months
- Looking at design and schedule – paying close attention to coordinate abatement with bid package, DD design, and demo as to not have too much down time
- There is a CM schedule meeting next week
- Looking at January for the session with small and minority owned businesses, drawings and an outline will be ready and available to discuss at the session

7. CHAIRPERSON'S REPORT

Chairperson Michael Dietter Presented:

- Josh Medeiros was looking for staging plans for planning purposes – Angela forwarded preliminary plans for review to the CM
- The next Community Meeting is scheduled for November 21, 2019 @ 6:30 p.m.

8. EXPENDITURE REPORT

Timothy Callahan Presented

- The expenditure report is on file in room 24 at the BOE central office

9. OLD BUSINESS

- Frank Stawski asked for an update on the parking lot with Barnes Group – Roger indicated there is positive dialog between the parties. Corp Counsel is currently working to set up a meeting with outside counsel for Barnes Group
- John Lodovico asked for a quick review of funding for this project – Tim Callahan explained the state agreed to reimburse on the \$63,000,000 budget
 - Based on the new budget amount state reimbursement is approximately \$37,680,853, city share is \$25,319,147
 - Currently there is \$19.7 million bonded – Tim Callahan will approach BOF to request additional funds
- Waiving permit fees will be addressed at the next City Council meeting

10. NEW BUSINESS

- Chris Wilson inquired about having a video created to present to the community depicting how the building could be used. Chris will provide a copy of what he seen to Angela to gauge precedent.
- Looking into updating the picture boards in the 1st floor hall at the BOE Central Office
- The next scheduled meeting is November 11 @ 6:30 p.m.

11. ADJOURNMENT

The meeting was adjourned by Chair Dietter at 7:49 p.m.

Respectfully submitted,

Tara Landon

Tara R. Landon

Administrative Assistant/Operations