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Superintendent of Schools

Catherine M. Carbone, Ed.D.
Assistant Superintendent of Schools

BRISTOL BOARD OF EDUCATION
P.O. Box 450 • 129 Church Street
BRISTOL, CT 06011- 0450
(860) 584-7000 • Fax (860) 584-7611

BOARD OF EDUCATION
REGULAR MEETING OF THE OPERATIONS COMMITTEE
Tuesday, August 21, 2018

The Operations Committee met on Tuesday, August 21, 2018 at 6:30 p.m. in room 36 at the Board of Education Administration Building, 129 Church Street, Bristol.

Present: Committee Chair Karen Hintz, Jeff Caggiano, Thomas O'Brien and Karen Vibert

Also Present: Jill Browne, Carly Fortin, Dr. Susan Kalt Moreau, Robert Puzio, Scott Smith, Mike Witte-Meredith, and Christopher Wilson

1. CALL TO ORDER

The meeting was called to order at 6:30 pm by Chair Karen Hintz.

2. APPROVAL OF THE MINUTES OF THE AUGUST 13, 2018 MEETING MINUTES

A motion made by Tom O'Brien and seconded by Jeff Caggiano to accept the minutes from the August 13, 2018 special meeting was unanimously approved.

3. SHARED SERVICES FOR IT

Carly Fortin, Jill Browne, Robert Puzio, Scott Smith, and Mike Witte-Meredith introduced themselves and gave a brief summary of their responsibilities and how they fit into the new IT shared services.

This is a collaboration of efforts between the BOE and city side IT departments. There is anticipation that there will be a financial savings if both departments utilize the same software. Going forward, there will be meetings set up with Jill Browne, Robert Puzio, and Scott Smith to continue and strengthen communications.

Unlike the shared services with the insurance personnel, this collaboration will not require anyone to move from their current space. Also, the large purchases will be added to the 10 year Capital Plan going forward.

Karen Hintz shared a concern of the network not being able to sustain the Bring Your Own Device (BYOD) program. Carly Fortin feels the network is not enough. Scott Smith stated that during Smarter Balance testing, the BYOD is shut off to accommodate the extra bandwidth required.

Dr. Moreau feels this collaboration does not require any MOU or written agreement. It is viewed as in kind services.

The question arose if there is potential for other consolidations by Karen Hintz. In addition, another question was asked by Tom O'Brien if this will create potential union issues?

The IT teams are showing their efforts on this collaboration with the current security camera upgrade project for the BOE. Both BOE and City IT personnel have been working diligently together to pick the best equipment for its purpose. Going forward, city side will purchase the equipment that works with the programming. This will help both the city and BOE to work off the same programs whenever possible.

4. ADJOURNMENT

The meeting was adjourned by Chair Hintz at 6:52 p.m.

Respectfully Submitted,

Tara Landon
Administrative Assistant/Operation